

# USER MANUAL APLIKASI REPOSITORY TUGAS MAHASISWA

USER – Fakultas sebagai Koordinator



## Aplikasi Repository Tugas Mahasiswa

Aplikasi *web base* yang berfungsi untuk mempublikasikan tugas mahasiswa ke dalam Google Scholar.

## Tujuan

untuk mempublikasikan tugas perkuliahan mahasiswa yang sesuai dengan aturan-aturan Google Scholar

## Fungsionalitas

### Kontributor

- Manage Deposits
- Browse by Subject

### Evaluator

- Manage Records
- Search Dokumen
- Browse by Subject

### Koordinator

- Saved Searches
- Admin

### Administrator

- Admin
- Edit Page Phrases

## Ruang Lingkup

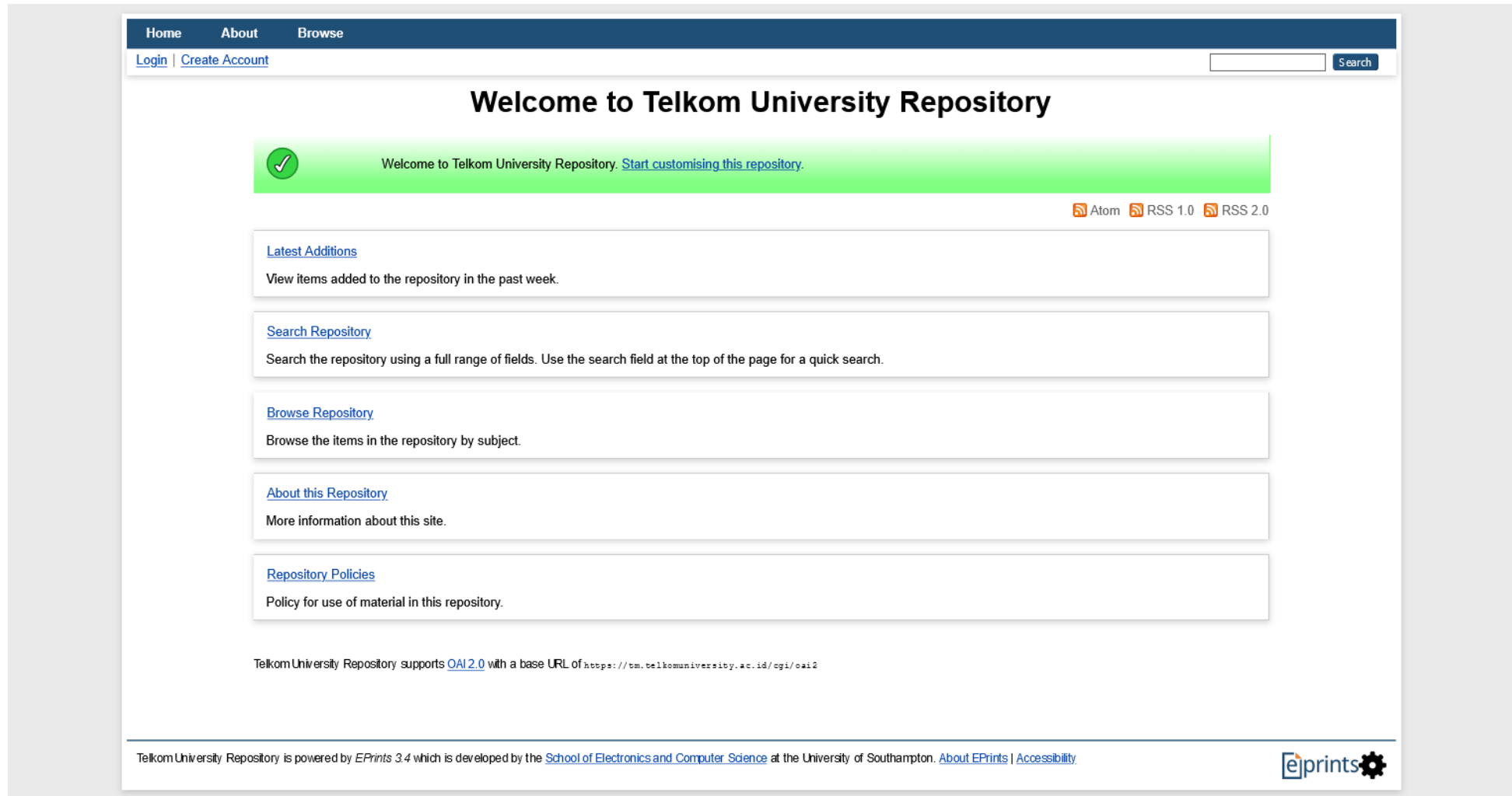
Login menggunakan akun SSO

Akses User Administrator dari PuTI, untuk pengelolaan keamanan.

Akses *User* diberikan kepada :

- Mahasiswa, sebagai kontributor aplikasi.
- Dosen, sebagai evaluator konten.
- Admin Fakultas, sebagai koordinator pengelolaan aplikasi.

# TAMPILAN APLIKASI



Berikut tampilan pertama yang akan tampil pada saat mengakses link <https://tm.telkomuniversity.ac.id>

# MENU LOGIN

Pilih menu  
**Login**

Login menggunakan  
username dan  
password yang telah  
diregistrasikan  
sebelumnya

The screenshot shows the EPrints login interface. At the top, a dark blue navigation bar contains links for 'Home', 'About', and 'Browse'. Below this, a lighter blue bar features the 'Login' link (highlighted with an orange box) and 'Create Account'. A search bar is positioned on the right. The main content area is titled 'Login' and includes a prompt: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' Below this are input fields for 'Username:' and 'Password:', followed by a blue 'Login' button. A note states 'Note: you must have cookies enabled.' Annotations include a box on the left saying 'Pilih menu Login' and another box below it saying 'Login menggunakan username dan password yang telah diregistrasikan sebelumnya', with an arrow pointing from the second box to the login form.

Home About Browse

[Login](#) | [Create Account](#)  [Search](#)

## Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username:

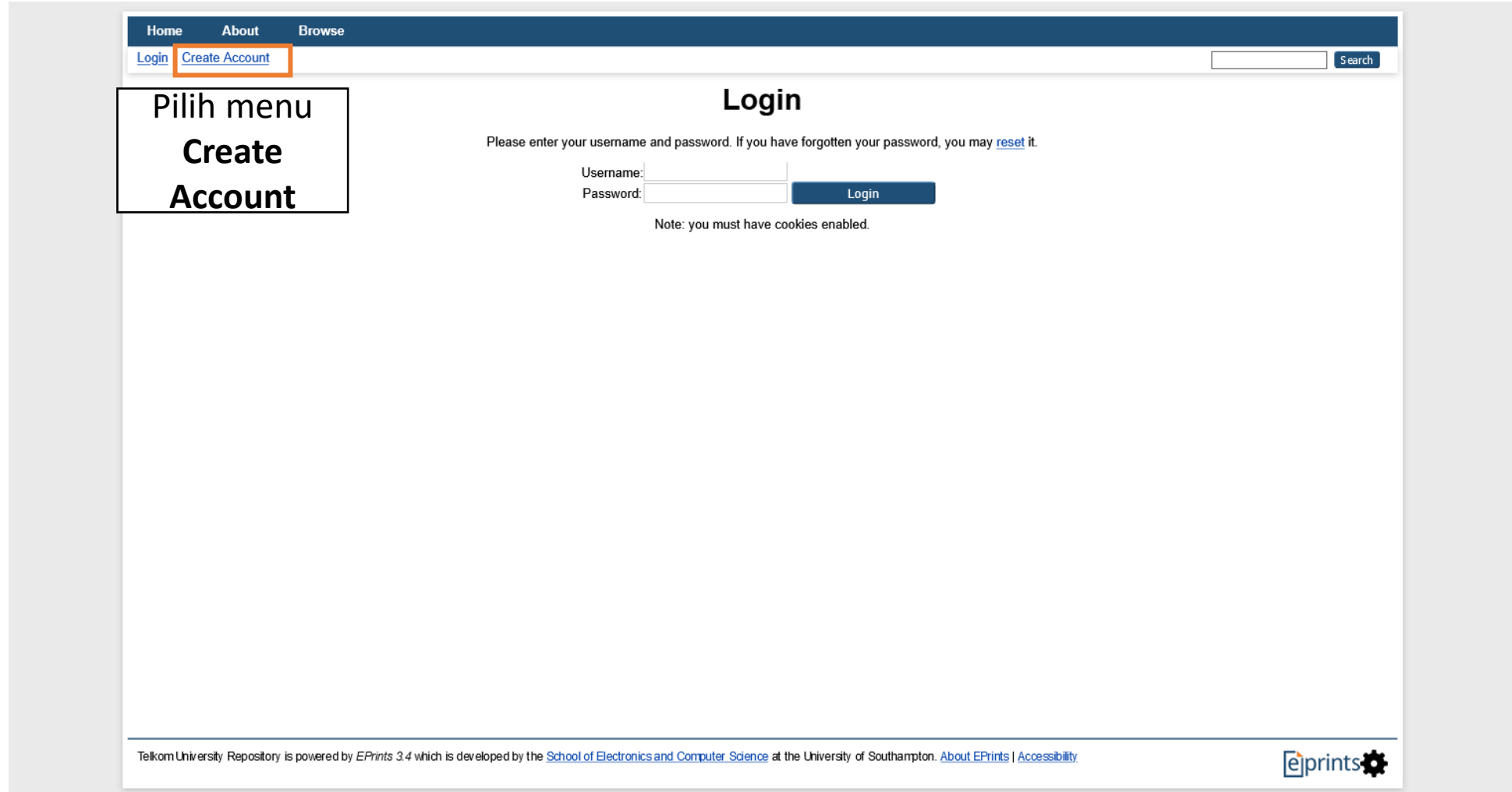
Password:

[Login](#)

Note: you must have cookies enabled.

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# CREATE ACCOUNT



The screenshot shows the login page of the Telkom University Repository. At the top, there is a navigation bar with links for 'Home', 'About', and 'Browse'. Below this, there are links for 'Login' and 'Create Account', with the latter highlighted by an orange box. A search bar is located on the right side of the navigation bar. The main heading is 'Login'. Below the heading, there is a message: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' There are two input fields: 'Username:' and 'Password:'. To the right of the 'Password:' field is a blue 'Login' button. Below the input fields, there is a note: 'Note: you must have cookies enabled.' On the left side of the page, there is a callout box with the text: 'Pilih menu Create Account'. At the bottom of the page, there is a footer with the text: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the [School of Electronics and Computer Science](#) at the University of Southampton. [About EPrints](#) | [Accessibility](#)'. The EPrints logo is also present in the bottom right corner.

Home About Browse

Login **Create Account** Search

## Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.


Username:

Password:  Login

Note: you must have cookies enabled.

Pilih menu  
**Create  
Account**

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Jika belum memiliki account registrasikan terlebih dahulu akun menggunakan email SSO GAFE

# CREATE ACCOUNT

[Home](#) [About](#) [Browse](#)

[Login](#) | [Create Account](#)

## Create Account

In order to access some areas of the repository, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Telkom University Repository. This will allow you to save searches, receive alerts and deposit items.

A confirmation email will be sent to you. You need to activate your account using the link in the email.

If you have already registered but have forgotten your username or password, you can [reset your password](#).

Name:

Title

Given Name / Initials

Family Name

★ Email address:

★ Username:

admin

★ Password:

••••••••


Register

Pilih **Register** jika telah selesai menginput data akun

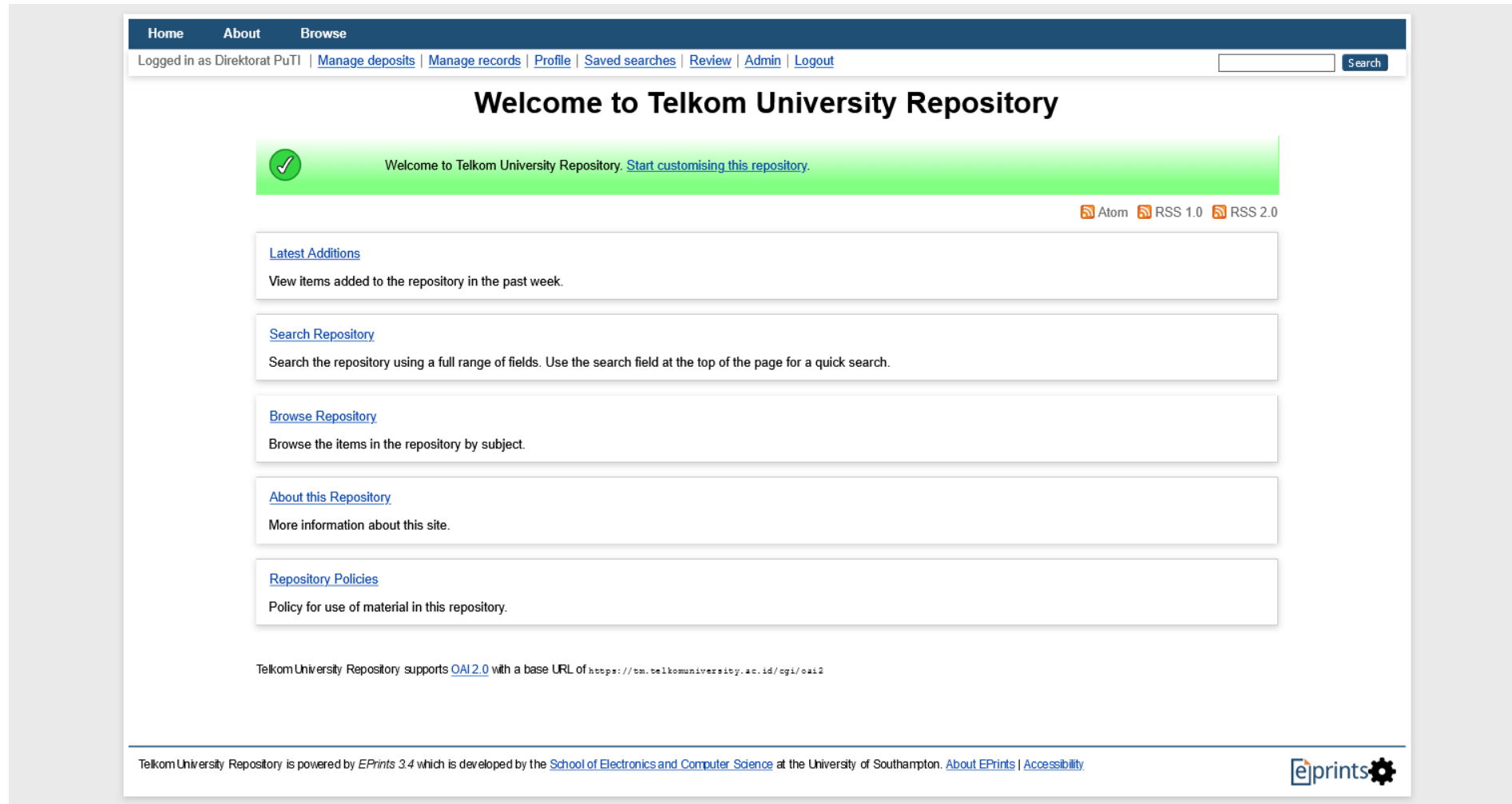
Untuk membuat Akun Repository, isikan data berikut:

- Name:** bisa diisi secara lengkap ditambahkan gelar atau tanpa gelar
- Email address:** masukkan email SSO GAFE
- Username:** masukkan username sesuai akun SSO GAFE
- Password:** masukkan password sesuai akun SSO GAFE

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# HOME







The screenshot displays the home page of the Telkom University Repository. At the top, a dark blue navigation bar contains links for Home, About, and Browse. Below this, a white bar shows the user is logged in as 'Direktorat PuTI' and provides links to Manage deposits, Manage records, Profile, Saved searches, Review, Admin, and Logout. A search bar is located on the right. The main heading reads 'Welcome to Telkom University Repository'. A green success message with a checkmark icon states: 'Welcome to Telkom University Repository. [Start customising this repository.](#)'. To the right of this message are RSS feed icons for Atom, RSS 1.0, and RSS 2.0. Below the message are five white boxes, each with a link and a description: 'Latest Additions' (View items added to the repository in the past week.), 'Search Repository' (Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.), 'Browse Repository' (Browse the items in the repository by subject.), 'About this Repository' (More information about this site.), and 'Repository Policies' (Policy for use of material in this repository.). At the bottom, a footer note mentions OAI 2.0 support with a base URL. The Eprints logo is in the bottom right corner.

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Logout](#)  [Search](#)

## Welcome to Telkom University Repository

 Welcome to Telkom University Repository. [Start customising this repository.](#)

 Atom  RSS 1.0  RSS 2.0

[Latest Additions](#)  
View items added to the repository in the past week.

[Search Repository](#)  
Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.


[Browse Repository](#)  
Browse the items in the repository by subject.

[About this Repository](#)  
More information about this site.

[Repository Policies](#)  
Policy for use of material in this repository.

Telkom University Repository supports [OAI 2.0](#) with a base URL of <https://tm.telkomuniversity.ac.id/cgi/oai2>

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Berikut tampilan menu Home saat telah berhasil login

# MENU PROFILE

The screenshot displays the EPrints user profile interface. At the top, there is a navigation bar with links: Home, About, Browse, Manage deposits, Logged in as Direktorat PuTI, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search bar is also present. The main heading is 'Users - CTO Direktorat PuTI Telkom University' with a URL link: <http://tm.telkomuniversity.ac.id/id/user/1>. Below the heading are three tabs: 'Details' (highlighted with an orange box), 'Edit', and 'Destroy'. The 'Details' tab is active, showing two sections: 'Account' and 'Profile'. The 'Account' section includes fields for Username (admin), User Type (Repository Administrator), and Unspecified fields (Roles). The 'Profile' section includes fields for Email address (is@telkomuniversity.ac.id), Frequency of items under review mailings (Never), Mail Empty Results (No), Name (CTO Direktorat PuTI Telkom University), Department (Direktorat Pusat Teknologi Informasi), Organisation (Telkom University), Address (Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University), Country (Indonesia), Hide Email (Yes), Homepage URL (https://it.telkomuniversity.ac.id/), and Unspecified fields (Editorial Rights Restriction). Below these sections is a section for 'Other defined fields' containing User ID Number (1), Revision (4), User Registration Date (16 October 2020 03:35:49 UTC), and Manage deposits Fields (Last Modified, Title, Item Type, Item Status). The footer contains the text: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. About EPrints | Accessibility' and the EPrints logo.

Home About Browse

[Manage deposits](#) | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

[Search](#)

## Users - CTO Direktorat PuTI Telkom University

<http://tm.telkomuniversity.ac.id/id/user/1>

[Details](#) [Edit](#) [Destroy](#) [User History](#)

**Account** [Edit](#)

[Username:](#) admin

[User Type:](#) Repository Administrator

[Unspecified fields:](#) [Roles](#)

**Profile** [Edit](#)

[Email address:](#) [is@telkomuniversity.ac.id](mailto:is@telkomuniversity.ac.id)

[Frequency of items under review mailings:](#) Never

[Mail Empty Results:](#) No

[Name:](#) CTO Direktorat PuTI Telkom University

[Department:](#) Direktorat Pusat Teknologi Informasi

[Organisation:](#) Telkom University

[Address:](#) Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University

[Country:](#) Indonesia

[Hide Email:](#) Yes

[Homepage URL:](#) <https://it.telkomuniversity.ac.id/>

[Unspecified fields:](#) [Editorial Rights Restriction](#)

**Other defined fields**

[User ID Number:](#) 1

[Revision:](#) 4

[User Registration Date:](#) 16 October 2020 03:35:49 UTC

[Manage deposits Fields:](#) Last Modified, Title, Item Type, Item Status

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eprints

Berikut tampilan detail profil pengguna pada tab Menu Details

# MENU PROFILE

Home About Browse

Logged in as Direktorat PuTI | Manage deposits | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout

**Users - CTO Direktorat PuTI Telkom University**

<http://tm.telkomuniversity.ac.id/user/>

Details Edit Destroy User History

puti (eprint 5 r3)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:16:08 UTC	<b>Before</b> <pre>&lt;lastmod&gt;2021-03-31 08:16:08&lt;/lastmod&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;title&gt;PUTI&lt;/title&gt;</pre> <b>After</b> <pre>&lt;lastmod&gt;2021-03-31 08:16:08&lt;/lastmod&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;title&gt;PUTI&lt;/title&gt;</pre>
puti (eprint 5 r2)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:14:58 UTC	<b>Before</b> <pre>&lt;lastmod&gt;2021-03-31 08:14:58&lt;/lastmod&gt; &lt;rev_number&gt;5&lt;/rev_number&gt;</pre> <b>After</b> <pre>&lt;title&gt;as&lt;/title&gt; &lt;lastmod&gt;2021-03-31 08:14:58&lt;/lastmod&gt; &lt;rev_number&gt;5&lt;/rev_number&gt;</pre>
puti (eprint 5 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 08:01:18 UTC	<b>Before</b> <pre>&lt;eprintid&gt;5&lt;/eprintid&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 08:01:18&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 08:01:18&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;5&lt;/eprintid&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 08:01:18&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 08:01:18&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>
Other #5 (eprint 5 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 04:21:32 UTC	<b>Before</b> <pre>&lt;eprintid&gt;5&lt;/eprintid&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 04:21:32&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 04:21:32&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;5&lt;/eprintid&gt; &lt;rev_number&gt;5&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 04:21:32&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 04:21:32&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>
Other #4 (eprint 4 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 03:49:59 UTC	<b>Before</b> <pre>&lt;eprintid&gt;4&lt;/eprintid&gt; &lt;rev_number&gt;4&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 03:49:59&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 03:49:59&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;4&lt;/eprintid&gt; &lt;rev_number&gt;4&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 03:49:59&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 03:49:59&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>
Other #3 (eprint 3 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:53:21 UTC	<b>Before</b> <pre>&lt;eprintid&gt;3&lt;/eprintid&gt; &lt;rev_number&gt;3&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 02:53:21&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 02:53:21&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;3&lt;/eprintid&gt; &lt;rev_number&gt;3&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 02:53:21&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 02:53:21&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>
Other #2 (eprint 2 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:52:15 UTC	<b>Before</b> <pre>&lt;eprintid&gt;2&lt;/eprintid&gt; &lt;rev_number&gt;2&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 02:52:15&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 02:52:15&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;2&lt;/eprintid&gt; &lt;rev_number&gt;2&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2021-03-31 02:52:15&lt;/lastmod&gt; &lt;status_changed&gt;2021-03-31 02:52:15&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>
Other #1 (eprint 1 r1)	Created by CTO Direktorat PuTI Telkom University at 21 October 2020 02:39:58 UTC	<b>Before</b> <pre>&lt;eprintid&gt;1&lt;/eprintid&gt; &lt;rev_number&gt;1&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2020-10-21 02:39:58&lt;/lastmod&gt; &lt;status_changed&gt;2020-10-21 02:39:58&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre> <b>After</b> <pre>&lt;eprintid&gt;1&lt;/eprintid&gt; &lt;rev_number&gt;1&lt;/rev_number&gt; &lt;eprint_status&gt;submit&lt;/eprint_status&gt; &lt;userid&gt;5&lt;/userid&gt; &lt;lastmod&gt;2020-10-21 02:39:58&lt;/lastmod&gt; &lt;status_changed&gt;2020-10-21 02:39:58&lt;/status_changed&gt; &lt;type&gt;other&lt;/type&gt; &lt;metadata_visibility&gt;show&lt;/metadata_visibility&gt; &lt;/eprint&gt;</pre>

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eprints

Berikut tampilan pada tab Menu User History yang menampilkan informasi yang dilakukan oleh setiap pengguna pada aplikasi Repository

# MENU SAVED SEARCHES

The screenshot displays the 'Manage Saved Searches' interface. At the top, a navigation bar includes links for Home, About, and Browse. Below this, a status bar indicates the user is logged in as 'Direktorat PuTI' and provides links to Manage deposits, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search bar is also present. The main heading is 'Manage Saved Searches'. Below the heading is a 'Filter' button. A table with two columns, 'Search ID' and 'Name of search', is shown, but it contains 'No items'. Below the table are navigation icons (delete, play, previous, next) and a dropdown menu for 'Frequency of saved search email' with an 'Add Column' button. The footer contains information about the repository being powered by EPrints 3.4, developed by the School of Electronics and Computer Science at the University of Southampton, and includes links to About EPrints and Accessibility. The eprints logo is also visible.

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

## Manage Saved Searches

[? Filter](#)

Search ID	Name of search
No items	

Frequency of saved search email

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Berikut tampilan halaman Menu Saved Searches

# MENU ADMIN

The screenshot displays the Admin interface of the EPrints system. At the top, a navigation bar includes links for Home, About, and Browse. Below this, a secondary bar shows the user is logged in as 'Direktorat PuTI' and provides links to Manage deposits, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search box is also present. The main content area is titled 'Admin' and features three tabs: Editorial Tools (selected), System Tools, and Config. Tools. Under the Editorial Tools tab, there are four search options, each with a button and a description:

Search Option	Description
Search items	Search for items in this repository.
Search issues	Search for issues discovered in current records.
Search users	Search for users of this repository.
Search history	Search for actions that have occurred on items in this repository.

At the bottom of the page, a footer note states: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. About EPrints | Accessibility'. The EPrints logo is located in the bottom right corner.

Berikut tampilan halaman Menu Admin pada tab Menu **Editorial Tools**

# MENU ADMIN

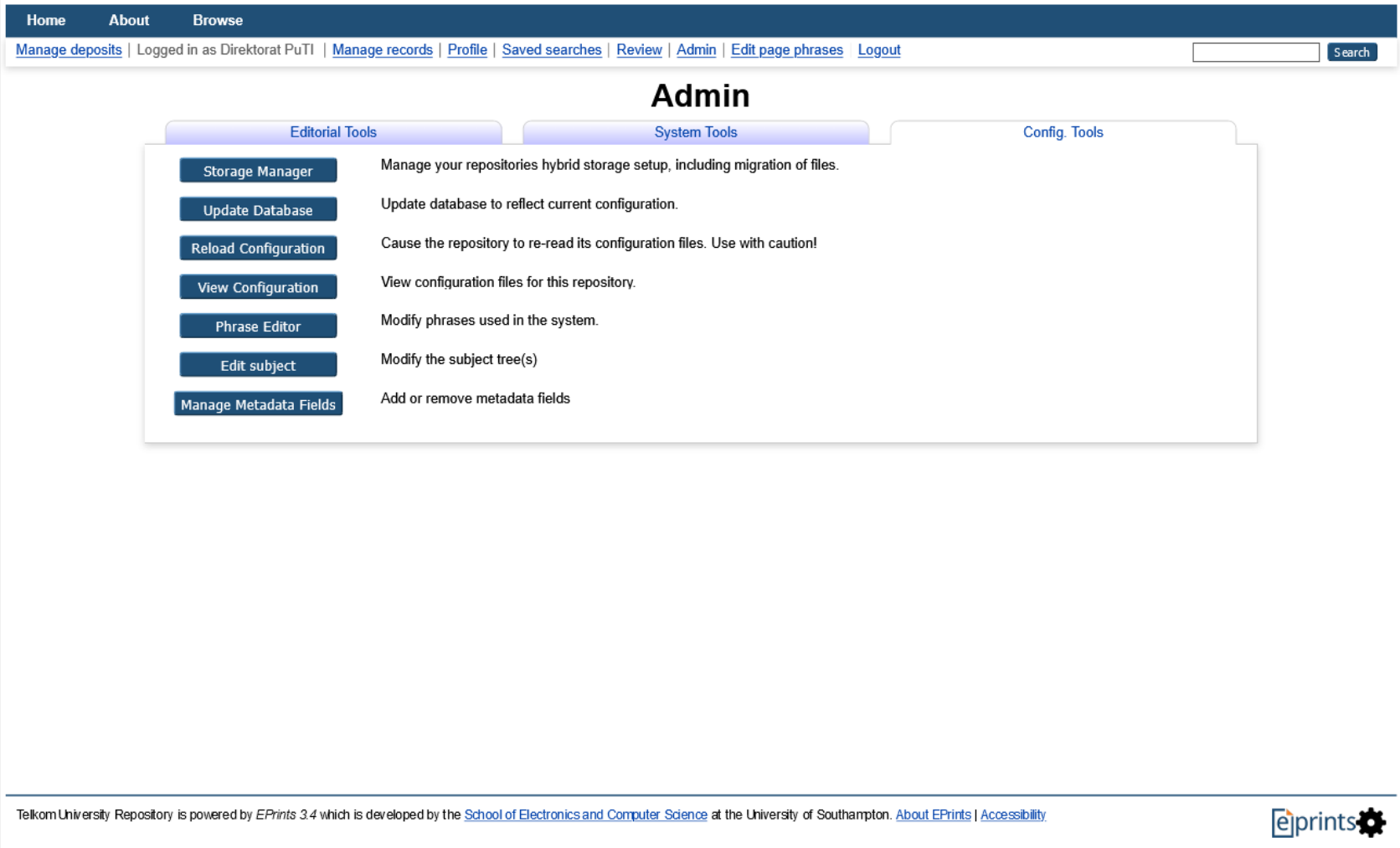
The screenshot displays the EPrints Admin interface. At the top, there is a navigation bar with links: Home, About, Browse, Manage deposits, Logged in as Direktorat PuTI, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search bar is located on the right. Below the navigation bar, the main heading is "Admin". Underneath, there are three tabs: Editorial Tools, System Tools (which is selected), and Config. Tools. The System Tools tab contains a list of buttons and their corresponding descriptions:

Button	Description
Status	Status information for this server.
Create user	Create a new user account
Force Start Indexer	Forcefully stops and cleans up the indexer, then restarts it.
Stop Indexer	Stops the full-text indexer.
Regenerate Abstracts	Cause abstract pages to be regenerated when they are next requested.
Regenerate Views	Cause views pages to be regenerated when they are next requested.
Send Test Email	Test your email configuration by sending a test email.
Database Schema	Show the database schema.

At the bottom of the page, there is a footer with the text: "Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. About EPrints | Accessibility." and the EPrints logo.

Berikut tampilan pada tab Menu **System Tools**:

# MENU ADMIN



The screenshot displays the 'Admin' section of a web application. At the top, a navigation bar includes links for 'Home', 'About', and 'Browse'. Below this, a secondary bar shows 'Manage deposits', the user 'Logged in as Direktorat PuTI', and links for 'Manage records', 'Profile', 'Saved searches', 'Review', 'Admin', 'Edit page phrases', and 'Logout'. A search box is located on the right. The main content area is titled 'Admin' and features three tabs: 'Editorial Tools', 'System Tools', and 'Config. Tools'. The 'Editorial Tools' tab is active, showing a list of administrative functions, each with a button and a description:

Tool	Description
Storage Manager	Manage your repositories hybrid storage setup, including migration of files.
Update Database	Update database to reflect current configuration.
Reload Configuration	Cause the repository to re-read its configuration files. Use with caution!
View Configuration	View configuration files for this repository.
Phrase Editor	Modify phrases used in the system.
Edit subject	Modify the subject tree(s)
Manage Metadata Fields	Add or remove metadata fields

At the bottom of the page, a footer states: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. About EPrints | Accessibility'. The EPrints logo is also present in the bottom right corner.

Berikut tampilan pada tab Menu **Config Tools**



**TERIMA KASIH**