

USER MANUAL

APLIKASI REPOSITORY

TUGAS MAHASISWA

USER – Mahasiswa sebagai Kontributor



Aplikasi Repository Tugas Mahasiswa

Aplikasi *web base* yang berfungsi untuk mempublikasikan tugas mahasiswa ke dalam Google Scholar.

Tujuan

untuk mempublikasikan tugas perkuliahan mahasiswa yang sesuai dengan aturan-aturan Google Scholar

Ruang Lingkup

Akses User Administrator dari PuTI, untuk pengelolaan keamanan.

Login menggunakan akun SSO

Akses *User* diberikan kepada :

- Mahasiswa, sebagai kontributor aplikasi.
- Dosen, sebagai evaluator konten.
- Admin Fakultas, sebagai koordinator pengelolaan aplikasi.

Fungsionalitas

Kontributor

- Manage Deposits
- Browse by Subject

Evaluator

- Manage Records
- Search Dokumen
- Browse by Subject

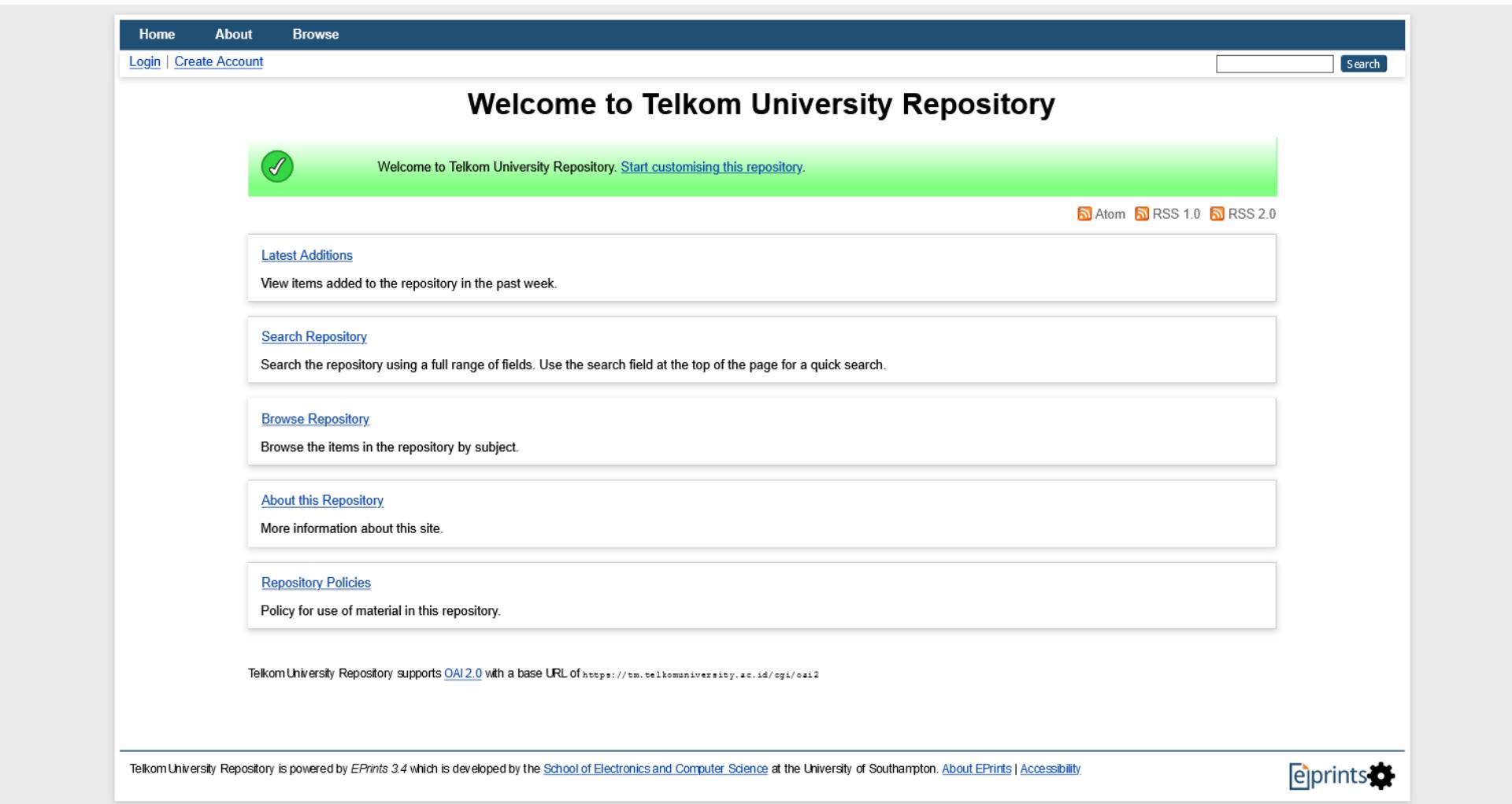
Koordinator

- Saved Searches
- Admin

Administrator

- Admin
- Edit Page Phrases

TAMPILAN APLIKASI



The screenshot shows the homepage of the Telkom University Repository. At the top, there is a dark blue header bar with the following navigation links: Home, About, and Browse. Below the header, there is a login form with fields for Email and Password, and a 'Log In' button. To the right of the login form is a search bar with a 'Search' button. The main content area has a white background. At the top of this area, there is a green banner with a circular icon containing a checkmark and the text "Welcome to Telkom University Repository. Start customising this repository.". Below the banner, there are several sections: "Latest Additions" (with a sub-instruction "View items added to the repository in the past week."), "Search Repository" (with a sub-instruction "Search the repository using a full range of fields. Use the search field at the top of the page for a quick search."), "Browse Repository" (with a sub-instruction "Browse the items in the repository by subject."), "About this Repository" (with a sub-instruction "More information about this site."), and "Repository Policies" (with a sub-instruction "Policy for use of material in this repository."). At the bottom of the main content area, there is a small note: "Telkom University Repository supports OAI 2.0 with a base URL of https://tm.telkomuniversity.ac.id/cgi/oai2". At the very bottom of the page, there is a footer bar with the text "Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. [About EPrints](#) | [Accessibility](#)" and the EPrints logo.

Berikut tampilan pertama yang akan tampil pada saat mengakses link <https://tm.telkomuniversity.ac.id>

MENU LOGIN

The screenshot shows a web-based login interface. At the top, there is a navigation bar with links for Home, About, Browse, Login (which is highlighted with an orange border), and Create Account. A search bar is also present. The main content area has a title "Login" and a sub-instruction: "Please enter your username and password. If you have forgotten your password, you may [reset](#) it." Below this are two input fields: "Username:" and "Password:", followed by a "Login" button. A note at the bottom states: "Note: you must have cookies enabled." On the left side of the page, there is a sidebar with the text "Pilih menu" and "Login". A callout box on the right contains the Indonesian text: "Login menggunakan username dan password yang telah diregistrasikan sebelumnya". An arrow points from the word "Login" in the sidebar to the "Login" button on the main page.

Pilih menu
Login

Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username: Password: **Login**

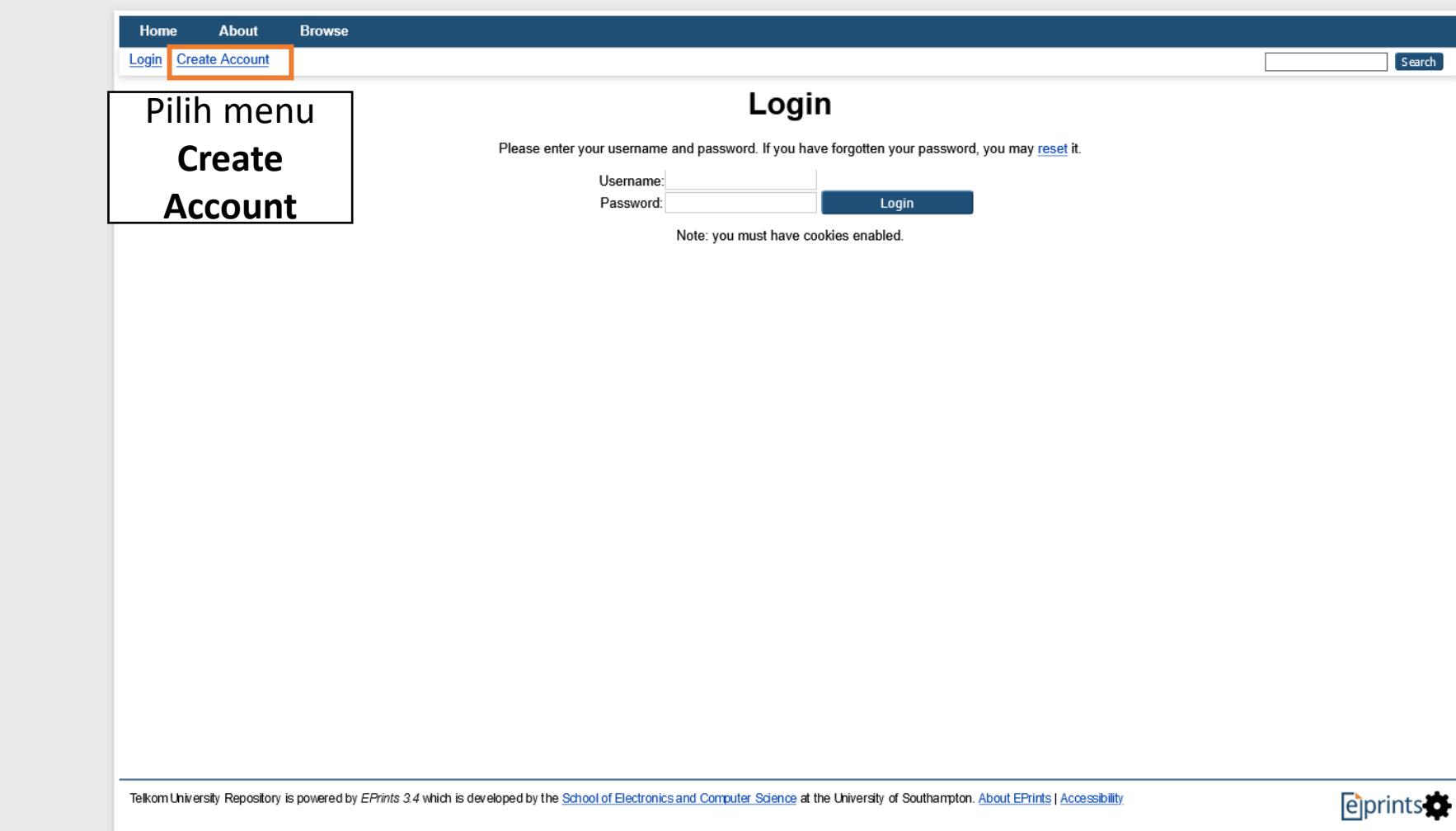
Note: you must have cookies enabled.

Login menggunakan username dan password yang telah diregistrasikan sebelumnya

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eprints

CREATE ACCOUNT



The screenshot shows a web page with a dark blue header bar. In the header, there are links for "Home", "About", and "Browse". Below these, there are two buttons: "Login" and "Create Account", with "Create Account" being highlighted by a red rectangular border. To the right of the header is a search bar with a "Search" button. The main content area has a white background. On the left, there is a black-bordered box containing the text "Pilih menu" and "Create Account". The right side of the content area features a "Login" form with fields for "Username" and "Password", and a "Login" button. Below the form is a note: "Note: you must have cookies enabled." At the bottom of the page, there is a footer bar with the text "Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. [About EPrints](#) | [Accessibility](#)". To the right of this text is the EPrints logo, which consists of the word "eprints" in a blue sans-serif font next to a small gear icon.

Jika belum memiliki account registrasikan terlebih dahulu akun menggunakan email SSO GAFE

CREATE ACCOUNT

Home About Browse
[Login](#) | [Create Account](#)

Create Account

In order to access some areas of the repository, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Telkom University Repository. This will allow you to save searches, receive alerts and deposit items.

A confirmation email will be sent to you. You need to activate your account using the link in the email.

If you have already registered but have forgotten your username or password, you can [reset your password](#).

Name: Title Given Name / Initials Family Name
Email address:
Username: admin
Password:

Pilih **Register** jika telah selesai menginput data akun

Untuk membuat Akun Repository, isikan data berikut:

- a. **Name:** bisa diisi secara lengkap ditambahkan gelar atau tanpa gelar
- b. **Email address:** masukkan email SSO GAFE
- c. **Username:** masukkan username sesuai akun SSO GAFE
- d. **Password:** masukkan password sesuai akun SSO GAFE

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HOME

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Logout](#)

Welcome to Telkom University Repository

 Welcome to Telkom University Repository. [Start customising this repository.](#)

[!\[\]\(d65d67af0d48c0b8df8416565067ed4b_img.jpg\) Atom](#) [!\[\]\(903130ed6058e2c828f13cd7443f1600_img.jpg\) RSS 1.0](#) [!\[\]\(b25355660c87d4489d7c3e6a9e50e78c_img.jpg\) RSS 2.0](#)

[Latest Additions](#)
View items added to the repository in the past week.

[Search Repository](#)
Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.

[Browse Repository](#)
Browse the items in the repository by subject.

[About this Repository](#)
More information about this site.

[Repository Policies](#)
Policy for use of material in this repository.

Telkom University Repository supports [OAI 2.0](#) with a base URL of <https://tm.telkomuniversity.ac.id/cgi/oai2>

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Berikut tampilan menu Home saat telah berhasil login

MENU PROFILE

The screenshot shows a user profile page for 'Users - CTO Direktorat PuTI Telkom University'. The URL is <http://tm.telkomuniversity.ac.id/id/user/1>. The top navigation bar includes links for Home, About, Browse, Manage deposits, Logged in as Direktorat PuTI, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search bar is also present.

The main title is 'Users - CTO Direktorat PuTI Telkom University'. Below it is a sub-header with the URL. There are two buttons: 'Edit' and 'Destroy'. A 'Details' tab is highlighted with an orange border. Other tabs include 'User History' and 'Edit' (for the account section).

The 'Account' section contains the following fields:

- Username: admin
- User Type: Repository Administrator
- Unspecified fields: Roles

The 'Profile' section contains the following fields:

- Email address: is@telkomuniversity.ac.id
- Frequency of items under review mailings: Never
- Mail Empty Results: No
- Name: CTO Direktorat PuTI Telkom University
- Department: Direktorat Pusat Teknologi Informasi
- Organisation: Telkom University
- Address: Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University
- Country: Indonesia
- Hide Email: Yes
- Homepage URL: <https://it.telkomuniversity.ac.id/>
- Unspecified fields: Editorial Rights Restriction

The 'Other defined fields' section contains the following fields:

- User ID Number: 1
- Revision: 4
- User Registration Date: 16 October 2020 03:35:49 UTC
- Manage deposits Fields: Last Modified, Title, Item Type, Item Status

At the bottom, it says 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. [About EPrints](#) | [Accessibility](#)' and features the Eprints logo.

Berikut tampilan detail profil pengguna pada tab Menu Details

MENU PROFILE

The screenshot shows a web application interface for managing users. At the top, there is a navigation bar with links for Home, About, Browse, Manage deposits, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. Below the navigation bar, it says "Logged in as Direktorat PuTI". The main title is "Users - CTO Direktorat PuTI Telkom University". There are three tabs: Details, Edit, and Destroy, with "User History" highlighted in orange. The "User History" tab displays a list of user actions:

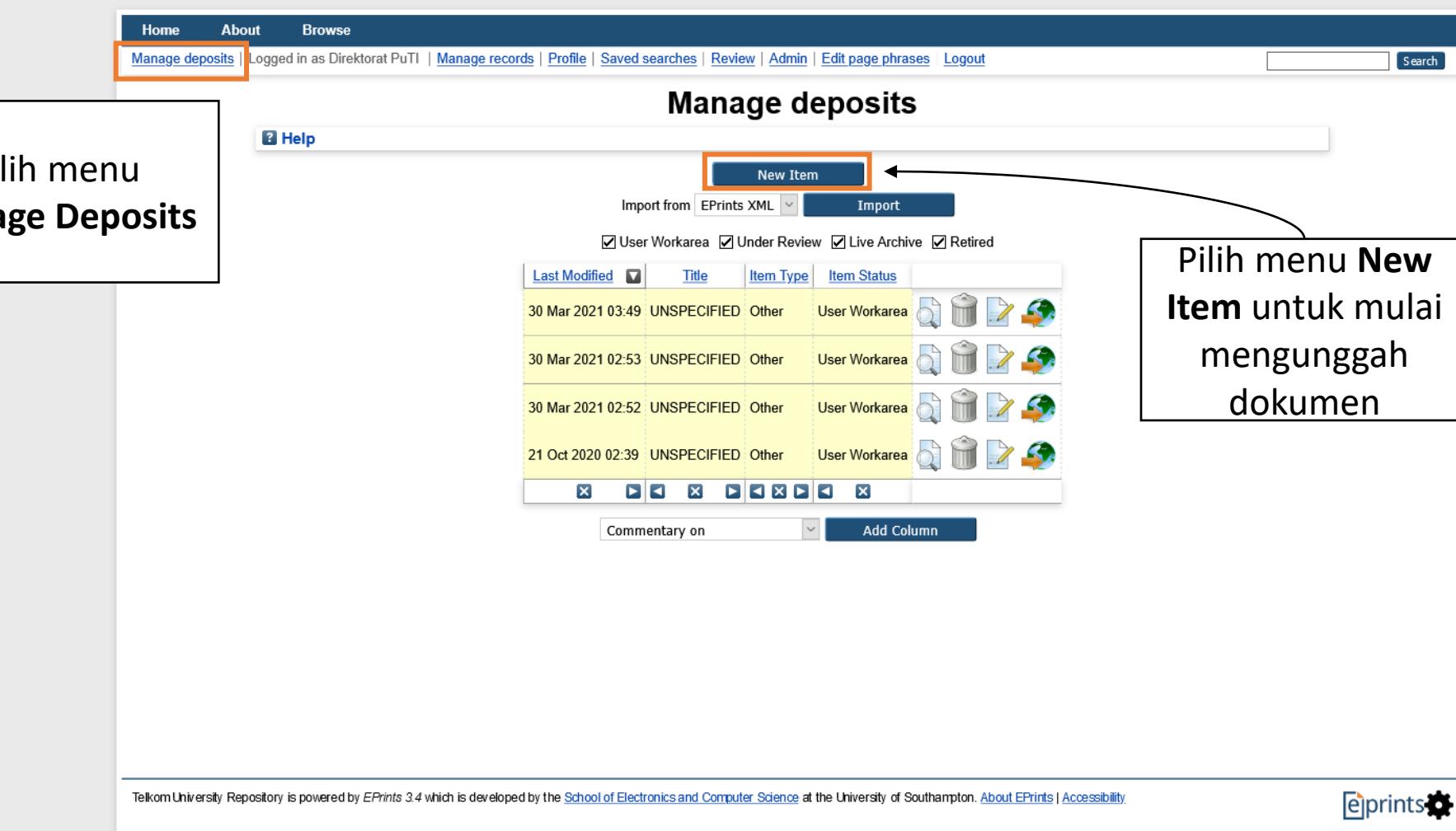
User Action	Date	Description
Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:16:08 UTC	puti (eprint 6 r3)	puti (eprint 6 r3) Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:16:08 UTC
Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:14:58 UTC	puti (eprint 6 r2)	puti (eprint 6 r2) Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:14:58 UTC
Created by CTO Direktorat PuTI Telkom University at 30 March 2021 08:01:18 UTC	puti (eprint 6 r1)	puti (eprint 6 r1) Created by CTO Direktorat PuTI Telkom University at 30 March 2021 08:01:18 UTC
Created by CTO Direktorat PuTI Telkom University at 30 March 2021 04:21:32 UTC	Other #5 (eprint 5 r1)	Other #5 (eprint 5 r1) Created by CTO Direktorat PuTI Telkom University at 30 March 2021 04:21:32 UTC
Created by CTO Direktorat PuTI Telkom University at 30 March 2021 03:49:59 UTC	Other #4 (eprint 4 r1)	Other #4 (eprint 4 r1) Created by CTO Direktorat PuTI Telkom University at 30 March 2021 03:49:59 UTC
Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:53:21 UTC	Other #3 (eprint 3 r1)	Other #3 (eprint 3 r1) Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:53:21 UTC
Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:52:15 UTC	Other #2 (eprint 2 r1)	Other #2 (eprint 2 r1) Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:52:15 UTC
Created by CTO Direktorat PuTI Telkom University at 21 October 2020 02:39:58 UTC	Other #1 (eprint 1 r1)	Other #1 (eprint 1 r1) Created by CTO Direktorat PuTI Telkom University at 21 October 2020 02:39:58 UTC

Each row contains the action, the user ID, and a detailed XML log entry for that action. The XML logs show various metadata fields like rev_number, eprint_id, and status_changed.

Berikut tampilan pada tab Menu User History yang menampilkan informasi yang dilakukan oleh setiap pengguna pada aplikasi Repository

MENU MANAGE DEPOSITE

Pilih menu
Manage Deposits


Manage deposits | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Manage deposits

New Item

Import from EPrints XML Import

User Workarea Under Review Live Archive Retired

Last Modified	Title	Item Type	Item Status	
30 Mar 2021 03:49	UNSPECIFIED	Other	User Workarea	
30 Mar 2021 02:53	UNSPECIFIED	Other	User Workarea	
30 Mar 2021 02:52	UNSPECIFIED	Other	User Workarea	
21 Oct 2020 02:39	UNSPECIFIED	Other	User Workarea	

Commentary on Add Column

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Berikut tampilan menu Manage Deposite

MENU MANAGE DEPOSITE

Home About Browse
Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#) Search

Edit item: Other #6

Upload → Details → Subjects → Deposit

Save and Return Cancel Next >

Add a new document
To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.
You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

File From URL

Browse... No file selected.

Pilih **Browse** untuk memilih dokumen yang akan diunggah, lalu pilih **Next**.

Save and Return Cancel Next >

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MENU MANAGE DEPOSITE

Home About Browse
Manage deposits | Logged in as Direktorat PuTI | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout Search

Edit item: puti

Upload → Details → Subjects → Deposit

< Previous Save and Return Cancel Next >

★ Title
puti

< Previous Save and Return Cancel **Next >**

Masukkan judul sesuai dengan dokumen yang akan diunggah

Pilih **Next** untuk proses selanjutnya

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MENU MANAGE DEPOSITE

Home About Browse
Manage deposits | Logged in as Direktorat PuTI | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout

Search

Edit item: puti

Upload → Details → Subjects → Deposit

< Previous Save and Return Cancel Next >

Subjects

+ node 1 Add node 2

Search for subject: Search Clear

< Previous Save and Return Cancel Next >

Tuliskan **Subject** yang
sesuai dengan
dokumen yang akan
diunggah, lalu pilih
Search

Pilih **Next** untuk
proses selanjutnya

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MENU MANAGE DEPOSITE

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Deposit item: puti

 • You have not [uploaded any documents](#). While this is not essential, it is strongly recommended.

[Upload](#) → [Details](#) → [Subjects](#) → [Deposit](#)

For work being deposited by its own author: In self-archiving this collection of files and associated bibliographic metadata, I grant Telkom University Repository the right to store them and to make them permanently available publicly for free on-line. I declare that this material is my own intellectual property and I understand that Telkom University Repository does not assume any responsibility if there is any breach of copyright in distributing these files or metadata. (All authors are urged to prominently assert their copyright on the title page of their work.)

For work being deposited by someone other than its author: I hereby declare that the collection of files and associated bibliographic metadata that I am archiving at Telkom University Repository) is in the public domain. If this is not the case, I accept full responsibility for any breach of copyright that distributing these files or metadata may entail.

Clicking on the deposit button indicates your agreement to these terms.

[Deposit Item Now](#) [Save for Later](#)

Pilih Deposite Item
Now untuk
menyimpan dokumen
yang akan diunggah

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Informasi



TERIMA KASIH