

USER MANUAL APLIKASI REPOSITORY TUGAS MAHASISWA

USER – Mahasiswa sebagai Kontributor



Aplikasi Repository Tugas Mahasiswa

Aplikasi *web base* yang berfungsi untuk mempublikasikan tugas mahasiswa ke dalam Google Scholar.

Tujuan

untuk mempublikasikan tugas perkuliahan mahasiswa yang sesuai dengan aturan-aturan Google Scholar

Ruang Lingkup

Login menggunakan akun SSO

Akses User Administrator dari PuTI, untuk pengelolaan keamanan.

Akses *User* diberikan kepada :

- Mahasiswa, sebagai kontributor aplikasi.
- Dosen, sebagai evaluator konten.
- Admin Fakultas, sebagai koordinator pengelolaan aplikasi.

Fungsionalitas

Kontributor

- Manage Deposits
- Browse by Subject

Evaluator

- Manage Records
- Search Dokumen
- Browse by Subject

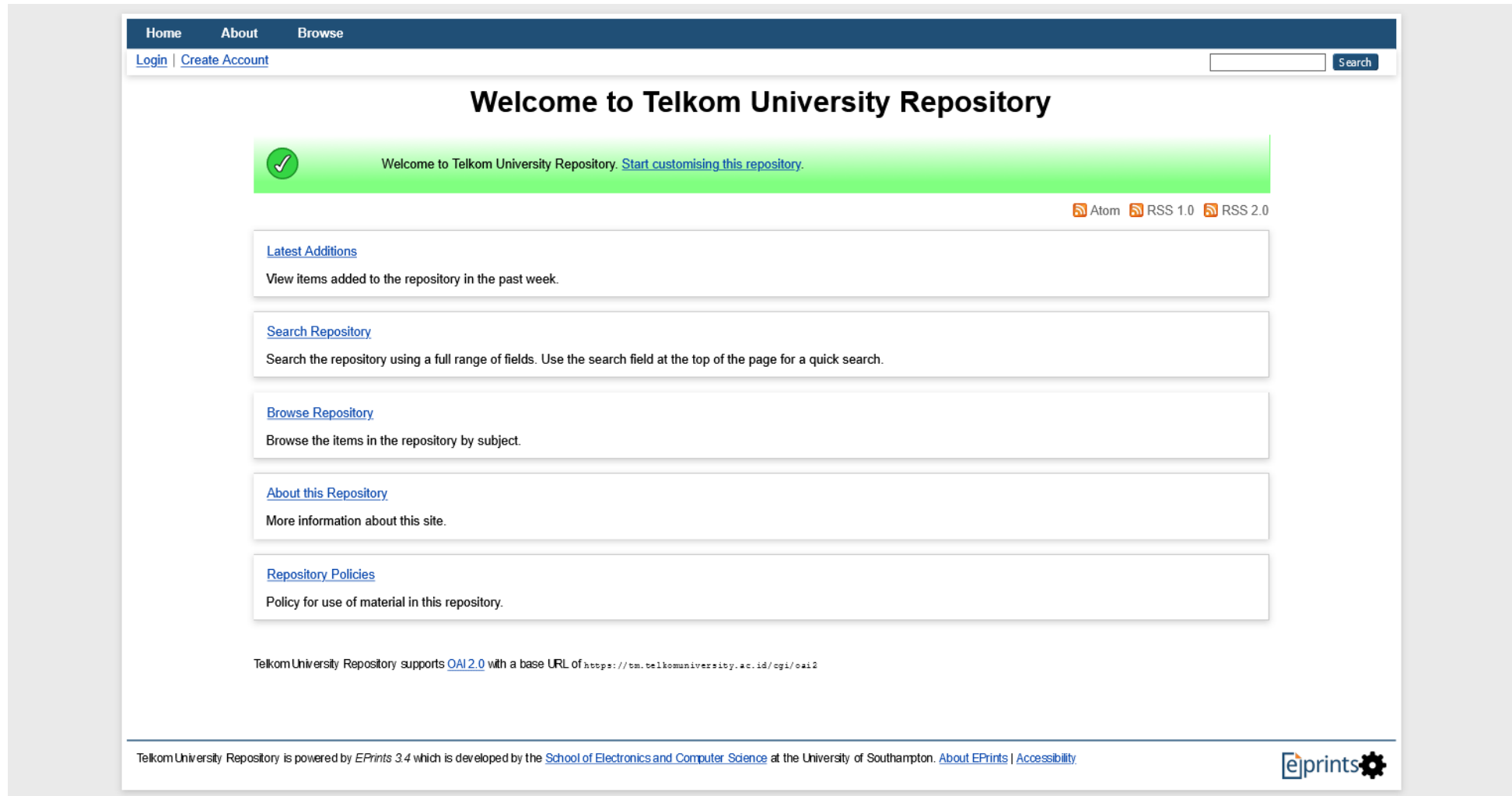
Koordinator

- Saved Searches
- Admin

Administrator

- Admin
- Edit Page Phrases

TAMPILAN APLIKASI



Berikut tampilan pertama yang akan tampil pada saat mengakses link <https://tm.telkomuniversity.ac.id>

MENU LOGIN

Pilih menu
Login

Login menggunakan
username dan
password yang telah
diregistrasikan
sebelumnya

The screenshot shows the login interface of the Telkom University Repository. At the top, a navigation bar contains links for 'Home', 'About', and 'Browse'. Below this, a secondary bar features 'Login' (highlighted with an orange box) and 'Create Account' links, followed by a search bar. The main content area is titled 'Login' and includes instructions: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' Below the instructions are input fields for 'Username:' and 'Password:', and a blue 'Login' button. A note states 'Note: you must have cookies enabled.' An arrow points from the 'Login' menu link in the top bar to the login form. At the bottom, a footer provides information about the repository's power by EPrints 3.4 and links to 'About EPrints' and 'Accessibility'. The 'eprints' logo is in the bottom right corner.

Home About Browse

[Login](#) | [Create Account](#) [Search](#)

Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username:

Password:

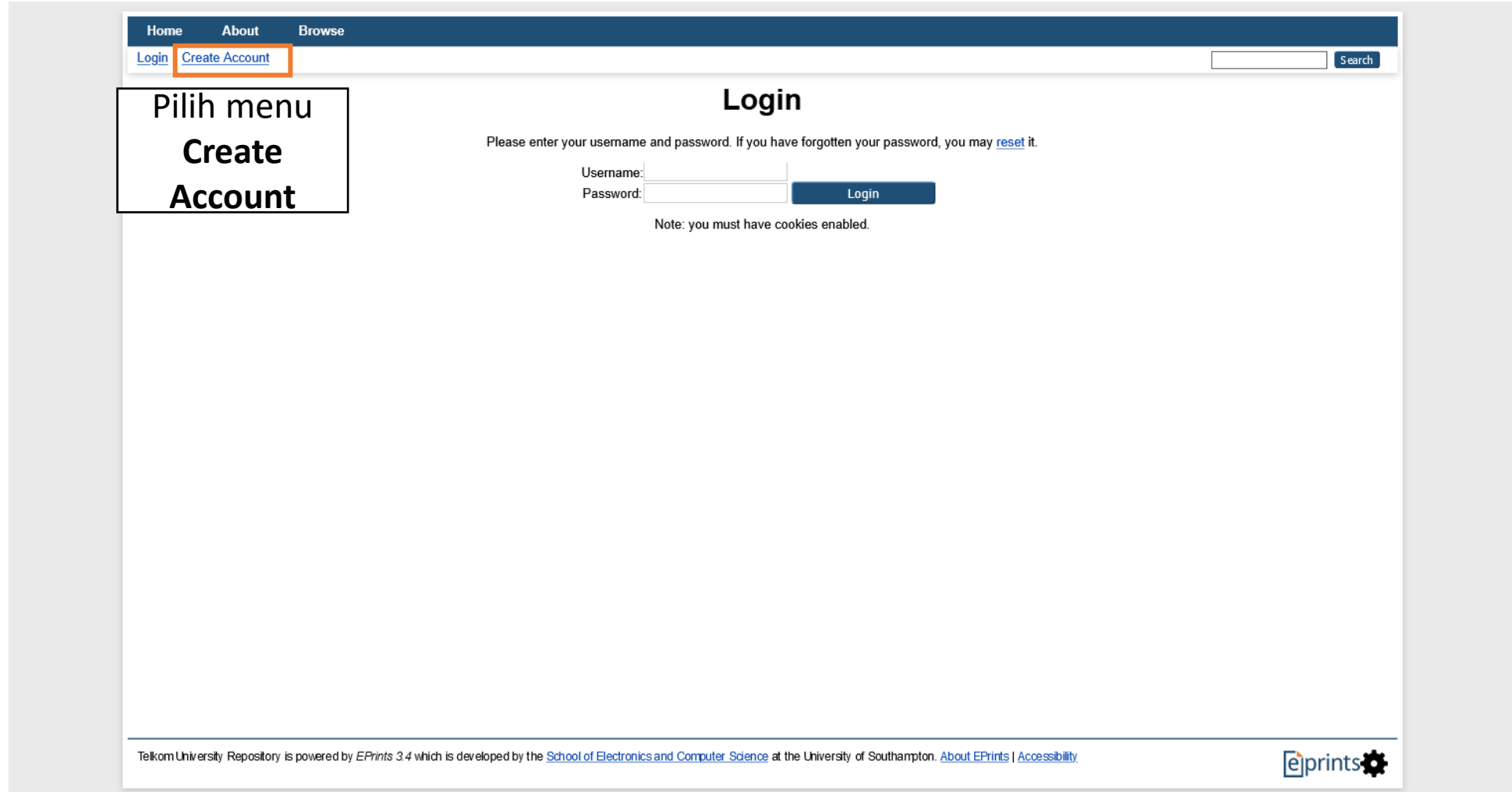
[Login](#)

Note: you must have cookies enabled.

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eprints

CREATE ACCOUNT



The screenshot shows the login page of the Telkom University Repository. At the top, there is a navigation bar with links for 'Home', 'About', and 'Browse'. Below this, there are links for 'Login' and 'Create Account', with the latter highlighted by an orange box. A search bar is located on the right side of the navigation bar. The main heading is 'Login'. Below the heading, there is a message: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' There are two input fields: 'Username:' and 'Password:'. To the right of the 'Password:' field is a blue 'Login' button. Below the input fields, there is a note: 'Note: you must have cookies enabled.' At the bottom of the page, there is a footer with text: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the [School of Electronics and Computer Science](#) at the University of Southampton. [About EPrints](#) | [Accessibility](#).' The EPrints logo is also present in the bottom right corner.

Pilih menu
**Create
Account**

Home About Browse
Login **Create Account** Search

Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username:
Password: Login

Note: you must have cookies enabled.

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Jika belum memiliki account registrasikan terlebih dahulu akun menggunakan email SSO GAFE

CREATE ACCOUNT

[Home](#) [About](#) [Browse](#)

[Login](#) | [Create Account](#)

Create Account

In order to access some areas of the repository, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Telkom University Repository. This will allow you to save searches, receive alerts and deposit items.

A confirmation email will be sent to you. You need to activate your account using the link in the email.

If you have already registered but have forgotten your username or password, you can [reset your password](#).

Name:

Title

Given Name / Initials

Family Name

★ Email address:

★ Username:

admin

★ Password:

••••••••


Register

Pilih **Register** jika telah selesai menginput data akun

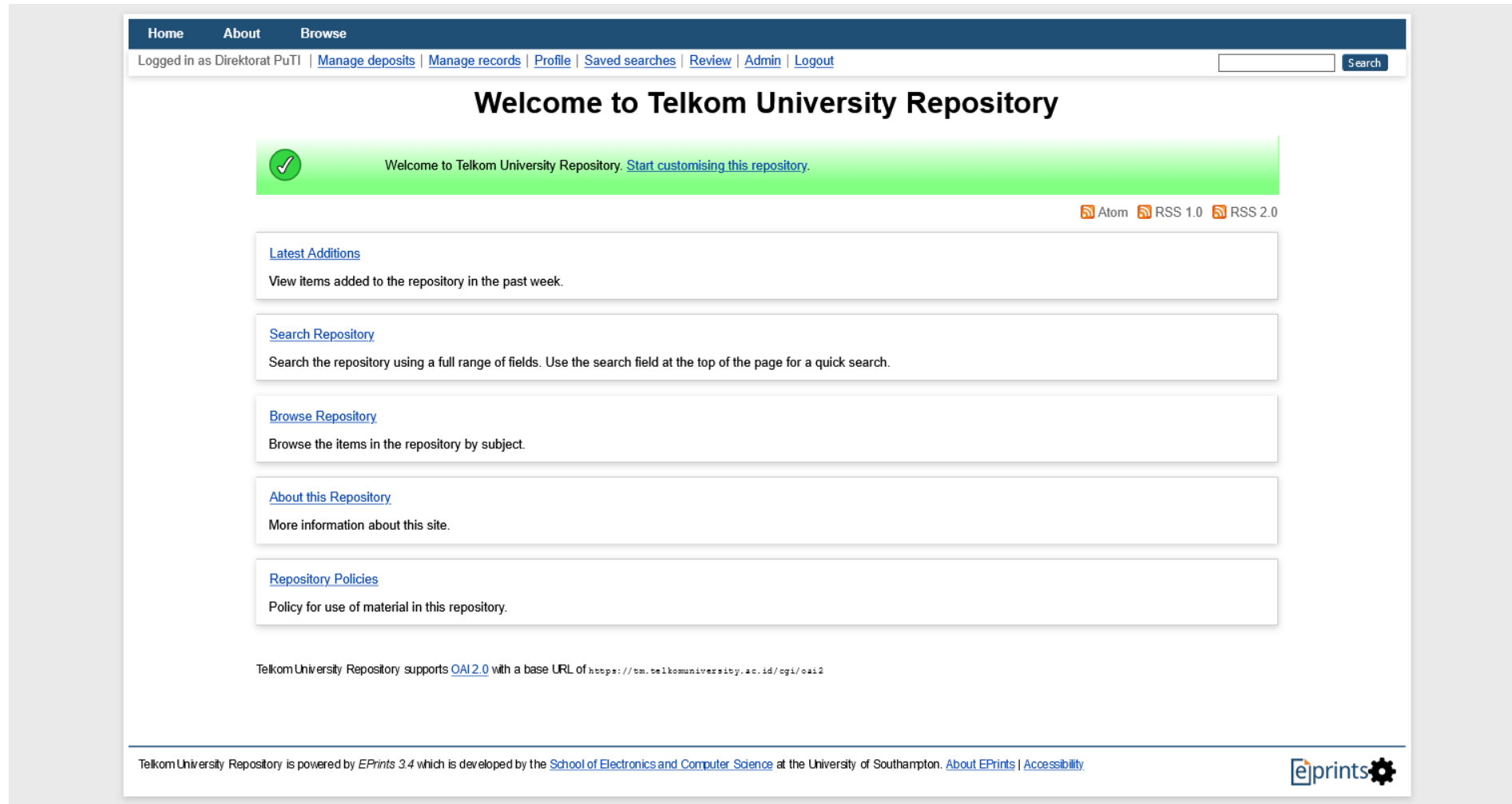
Untuk membuat Akun Repository, isikan data berikut:

- Name:** bisa diisi secara lengkap ditambahkan gelar atau tanpa gelar
- Email address:** masukkan email SSO GAFE
- Username:** masukkan username sesuai akun SSO GAFE
- Password:** masukkan password sesuai akun SSO GAFE

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HOME







The screenshot displays the home page of the Telkom University Repository. At the top, a dark blue navigation bar contains links for Home, About, and Browse. Below this, a white bar shows the user is logged in as 'Direktorat PuTI' and provides links to Manage deposits, Manage records, Profile, Saved searches, Review, Admin, and Logout. A search box is located on the right. The main heading reads 'Welcome to Telkom University Repository'. A green success message with a checkmark icon states: 'Welcome to Telkom University Repository. [Start customising this repository.](#)'. To the right of this message are RSS feed icons for Atom, RSS 1.0, and RSS 2.0. Below the message are five white boxes, each with a link and a description: 'Latest Additions' (View items added to the repository in the past week.), 'Search Repository' (Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.), 'Browse Repository' (Browse the items in the repository by subject.), 'About this Repository' (More information about this site.), and 'Repository Policies' (Policy for use of material in this repository.). At the bottom, a footer note states: 'Telkom University Repository supports [OAI 2.0](#) with a base URL of <https://tm.telkomuniversity.ac.id/cgi/oai2>'. The bottom right corner features the 'eprints' logo with a gear icon.

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Logout](#)

Welcome to Telkom University Repository

 Welcome to Telkom University Repository. [Start customising this repository.](#)

 Atom  RSS 1.0  RSS 2.0

[Latest Additions](#)
View items added to the repository in the past week.

[Search Repository](#)
Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.


[Browse Repository](#)
Browse the items in the repository by subject.

[About this Repository](#)
More information about this site.

[Repository Policies](#)
Policy for use of material in this repository.

Telkom University Repository supports [OAI 2.0](#) with a base URL of <https://tm.telkomuniversity.ac.id/cgi/oai2>

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Berikut tampilan menu Home saat telah berhasil login

MENU PROFILE

The screenshot displays the EPrints user profile interface. At the top, there is a navigation bar with links: Home, About, Browse, Manage deposits, Logged in as Direktorat PuTI, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. A search bar is also present. The main heading is 'Users - CTO Direktorat PuTI Telkom University' with a URL link: <http://tm.telkomuniversity.ac.id/id/user/1>. Below the heading are three tabs: 'Details' (highlighted with an orange box), 'Edit', and 'Destroy'. The 'Details' tab is active, showing two main sections: 'Account' and 'Profile', each with an 'Edit' button. The 'Account' section includes fields for Username (admin), User Type (Repository Administrator), and Unspecified fields (Roles). The 'Profile' section includes fields for Email address (is@telkomuniversity.ac.id), Frequency of items under review mailings (Never), Mail Empty Results (No), Name (CTO Direktorat PuTI Telkom University), Department (Direktorat Pusat Teknologi Informasi), Organisation (Telkom University), Address (Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University), Country (Indonesia), Hide Email (Yes), Homepage URL (https://it.telkomuniversity.ac.id/), and Unspecified fields (Editorial Rights Restriction). Below these sections is a section for 'Other defined fields' containing User ID Number (1), Revision (4), User Registration Date (16 October 2020 03:35:49 UTC), and Manage deposits Fields (Last Modified, Title, Item Type, Item Status). The footer contains the text: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. About EPrints | Accessibility' and the EPrints logo.

Home About Browse

[Manage deposits](#) | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

[Search](#)

Users - CTO Direktorat PuTI Telkom University

<http://tm.telkomuniversity.ac.id/id/user/1>

[Details](#) [Edit](#) [Destroy](#)

[User History](#)

Account [Edit](#)

[Username:](#) admin

[User Type:](#) Repository Administrator

[Unspecified fields:](#) [Roles](#)

Profile [Edit](#)

[Email address:](#) is@telkomuniversity.ac.id

[Frequency of items under review mailings:](#) Never

[Mail Empty Results:](#) No

[Name:](#) CTO Direktorat PuTI Telkom University

[Department:](#) Direktorat Pusat Teknologi Informasi

[Organisation:](#) Telkom University

[Address:](#) Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University

[Country:](#) Indonesia

[Hide Email:](#) Yes

[Homepage URL:](#) <https://it.telkomuniversity.ac.id/>

[Unspecified fields:](#) [Editorial Rights Restriction](#)

Other defined fields

[User ID Number:](#) 1

[Revision:](#) 4

[User Registration Date:](#) 16 October 2020 03:35:49 UTC

[Manage deposits Fields:](#) Last Modified, Title, Item Type, Item Status

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Berikut tampilan detail profil pengguna pada tab Menu Details

MENU PROFILE

Home About Browse

Logged in as Direktorat PuTI | Manage deposits | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout

Users - CTO Direktorat PuTI Telkom University

<http://tm.telkomuniversity.ac.id/user/>

Edit Destroy

Details User History

puti (eprint 5 r3)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:16:08 UTC	Before <pre><lastmod>2021-03-31 08:16:08</lastmod> <rev_number>5</rev_number> <title>5</title></pre> After <pre><lastmod>2021-03-31 08:16:08</lastmod> <rev_number>5</rev_number> <title>5</title></pre>
puti (eprint 5 r2)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:14:58 UTC	Before <pre><lastmod>2021-03-31 08:14:58</lastmod> <rev_number>5</rev_number></pre> After <pre><title>5</title> <lastmod>2021-03-31 08:14:58</lastmod> <rev_number>5</rev_number></pre>
puti (eprint 5 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 08:01:18 UTC	Before <pre><eprintid>5</eprintid> <rev_number>5</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 08:01:18</lastmod> <status_changed>2021-03-31 08:01:18</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>5</eprintid> <rev_number>5</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 08:01:18</lastmod> <status_changed>2021-03-31 08:01:18</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>
Other #5 (eprint 5 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 04:21:32 UTC	Before <pre><eprintid>5</eprintid> <rev_number>5</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 04:21:32</lastmod> <status_changed>2021-03-31 04:21:32</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>5</eprintid> <rev_number>5</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 04:21:32</lastmod> <status_changed>2021-03-31 04:21:32</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>
Other #4 (eprint 4 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 03:49:59 UTC	Before <pre><eprintid>4</eprintid> <rev_number>4</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 03:49:59</lastmod> <status_changed>2021-03-31 03:49:59</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>4</eprintid> <rev_number>4</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 03:49:59</lastmod> <status_changed>2021-03-31 03:49:59</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>
Other #3 (eprint 3 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:53:21 UTC	Before <pre><eprintid>3</eprintid> <rev_number>3</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 02:53:21</lastmod> <status_changed>2021-03-31 02:53:21</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>3</eprintid> <rev_number>3</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 02:53:21</lastmod> <status_changed>2021-03-31 02:53:21</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>
Other #2 (eprint 2 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:52:15 UTC	Before <pre><eprintid>2</eprintid> <rev_number>2</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 02:52:15</lastmod> <status_changed>2021-03-31 02:52:15</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>2</eprintid> <rev_number>2</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2021-03-31 02:52:15</lastmod> <status_changed>2021-03-31 02:52:15</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>
Other #1 (eprint 1 r1)	Created by CTO Direktorat PuTI Telkom University at 21 October 2020 02:39:58 UTC	Before <pre><eprintid>1</eprintid> <rev_number>1</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2020-10-21 02:39:58</lastmod> <status_changed>2020-10-21 02:39:58</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre> After <pre><eprintid>1</eprintid> <rev_number>1</rev_number> <eprint_status>submit</eprint_status> <userid>5</userid> <lastmod>2020-10-21 02:39:58</lastmod> <status_changed>2020-10-21 02:39:58</status_changed> <type>other</type> <metadata_visibility>show</metadata_visibility> </eprint></pre>

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Berikut tampilan pada tab Menu User History yang menampilkan informasi yang dilakukan oleh setiap pengguna pada aplikasi Repository

MENU MANAGE DEPOSITE

Pilih menu
Manage Deposits

Home About Browse

Manage deposits | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Manage deposits

[? Help](#)

New Item

Import from [EPrints XML](#) [Import](#)

☒ User Workarea ☒ Under Review ☒ Live Archive ☒ Retired

Last Modified	Title	Item Type	Item Status
30 Mar 2021 03:49	UNSPECIFIED	Other	User Workarea
30 Mar 2021 02:53	UNSPECIFIED	Other	User Workarea
30 Mar 2021 02:52	UNSPECIFIED	Other	User Workarea
21 Oct 2020 02:39	UNSPECIFIED	Other	User Workarea

[Commentary on](#) [Add Column](#)

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Pilih menu **New Item** untuk mulai mengunggah dokumen

Berikut tampilan menu Manage Deposit

MENU MANAGE DEPOSITE

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Edit item: Other #6

[Upload](#) → [Details](#) → [Subjects](#) → [Deposit](#)

[Save and Return](#) [Cancel](#) [Next >](#)

Add a new document

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.

You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

File **From URL**

[Browse...](#) No file selected.

[Save and Return](#) [Cancel](#) [Next >](#)

Pilih **Browse** untuk memilih dokumen yang akan diunggah, lalu pilih **Next**.

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MENU MANAGE DEPOSITE

Home About Browse

[Manage deposits](#) | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Search

Edit item: puti

Upload → Details → Subjects → Deposit

< Previous Save and Return Cancel Next >

★ Title ?

puti

< Previous Save and Return Cancel Next >

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Masukkan judul
sesuai dengan
dokumen yang akan
diunggah

Pilih **Next** untuk
proses selanjutnya

MENU MANAGE DEPOSITE

Home About Browse

[Manage deposits](#) | Logged in as Direktorat PuTI | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Edit item: puti

Upload → Details → **Subjects** → Deposit

< Previous Save and Return Cancel Next >

Subjects

Search for subject:


+ node 1
[Add](#) node 2

< Previous Save and Return Cancel **Next >**

Tuliskan **Subject** yang sesuai dengan dokumen yang akan diunggah, lalu pilih **Search**

Pilih **Next** untuk proses selanjutnya

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MENU MANAGE DEPOSITE

[Home](#) [About](#) [Browse](#)

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Edit page phrases](#) | [Logout](#)

Deposit item: puti

 • You have not [uploaded any documents](#). While this is not essential, it is strongly recommended.

[Upload](#) → [Details](#) → [Subjects](#) → [Deposit](#)

For work being deposited by its own author: In self-archiving this collection of files and associated bibliographic metadata, I grant Telkom University Repository the right to store them and to make them permanently available publicly for free on-line. I declare that this material is my own intellectual property and I understand that Telkom University Repository does not assume any responsibility if there is any breach of copyright in distributing these files or metadata. (All authors are urged to prominently assert their copyright on the title page of their work.)


For work being deposited by someone other than its author: I hereby declare that the collection of files and associated bibliographic metadata that I am archiving at Telkom University Repository) is in the public domain. If this is not the case, I accept full responsibility for any breach of copyright that distributing these files or metadata may entail.

Clicking on the deposit button indicates your agreement to these terms.

[Deposit Item Now](#) [Save for Later](#)

Pilih **Deposit Item Now** untuk menyimpan dokumen yang akan diunggah

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TERIMA KASIH