

USER MANUAL

APLIKASI REPOSITORY

TUGAS MAHASISWA

USER – PuTI sebagai Administrator



Aplikasi Repository Tugas Mahasiswa

Aplikasi *web base* yang berfungsi untuk mempublikasikan tugas mahasiswa ke dalam Google Scholar.

Login menggunakan akun SSO

Ruang Lingkup

Akses User Administrator dari PuTI, untuk pengelolaan keamanan.

Akses *User* diberikan kepada :

- Mahasiswa, sebagai kontributor aplikasi.
- Dosen, sebagai evaluator konten.
- Admin Fakultas, sebagai koordinator pengelolaan aplikasi.

Tujuan

untuk mempublikasikan tugas perkuliahan mahasiswa yang sesuai dengan aturan-aturan Google Scholar

Fungsionalitas

Kontributor

- Manage Deposits
- Browse by Subject

Evaluator

- Manage Records
- Search Dokumen
- Browse by Subject

Koordinator

- Saved Searches
- Admin

Administrator

- Admin
- Edit Page Phrases

TAMPILAN APLIKASI

Home About Browse
[Login](#) | [Create Account](#)

Welcome to Telkom University Repository

 Welcome to Telkom University Repository. [Start customising this repository.](#)

[!\[\]\(f9ccf36cb8f1dba8b11feb5692e99a8b_img.jpg\) Atom](#) [!\[\]\(1d970b3e7cbfdacb236da6349ad0cf38_img.jpg\) RSS 1.0](#) [!\[\]\(d19d18e4523bf4c3b871235e105e23a5_img.jpg\) RSS 2.0](#)

[Latest Additions](#)
View items added to the repository in the past week.

[Search Repository](#)
Search the repository using a full range of fields. Use the search field at the top of the page for a quick search.

[Browse Repository](#)
Browse the items in the repository by subject.

[About this Repository](#)
More information about this site.

[Repository Policies](#)
Policy for use of material in this repository.

Telkom University Repository supports [OAI 2.0](#) with a base URL of <https://tm.telkomuniversity.ac.id/cgi/oai2>

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Berikut tampilan pertama yang akan tampil pada saat mengakses link <https://tm.telkomuniversity.ac.id>

MENU LOGIN

The image shows a screenshot of a web-based login interface. At the top, there is a navigation bar with links for 'Home', 'About', 'Browse', 'Login' (which is highlighted with an orange box), and 'Create Account'. Below the navigation bar is a search bar with a 'Search' button. The main content area is titled 'Login' and contains instructions: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' Below these instructions are two input fields: 'Username:' and 'Password:', followed by a 'Login' button. A note at the bottom of the form area says: 'Note: you must have cookies enabled.' On the left side of the page, there is a sidebar with the text 'Pilih menu' and 'Login'. A callout arrow points from the 'Login' text in the sidebar to the 'Login' text in the main content area. At the bottom of the page, there is a footer note: 'Telkom University Repository is powered by *EPrints* 3.4 which is developed by the [School of Electronics and Computer Science](#) at the University of Southampton. [About EPrints](#) | [Accessibility](#)' and the EPrints logo.

Pilih menu

Login

Login menggunakan
username dan
password yang telah
diregistrasikan
sebelumnya

Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username:

Password:

Login

Note: you must have cookies enabled.

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CREATE ACCOUNT

Home About Browse

Login **Create Account**

Search

Pilih menu

Create Account

Login

Please enter your username and password. If you have forgotten your password, you may [reset](#) it.

Username:

Password:

Login

Note: you must have cookies enabled.

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Jika belum memiliki account registrasikan terlebih dahulu akun menggunakan email SSO GAFE

CREATE ACCOUNT

Home About Browse
[Login](#) | [Create Account](#)

Create Account

In order to access some areas of the repository, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Telkom University Repository. This will allow you to save searches, receive alerts and deposit items.

A confirmation email will be sent to you. You need to activate your account using the link in the email.

If you have already registered but have forgotten your username or password, you can [reset your password](#).

Name:	<input type="text"/>	Title	<input type="text"/>	Given Name / Initials	<input type="text"/>	Family Name	<input type="text"/>
★ Email address:	<input type="text"/>						
★ Username:	admin						
★ Password:	*****						

Pilih **Register** jika
telah selesai
menginput data
akun

Untuk membuat Akun Repository, isikan data berikut:

- a. **Name:** bisa diisi secara lengkap ditambahkan gelar atau tanpa gelar
- b. **Email address:** masukkan email SSO GAFE
- c. **Username:** masukkan username sesuai akun SSO GAFE
- d. **Password:** masukkan password sesuai akun SSO GAFE

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eprints 

HOME

Home About Browse

Logged in as Direktorat PuTI | [Manage deposits](#) | [Manage records](#) | [Profile](#) | [Saved searches](#) | [Review](#) | [Admin](#) | [Logout](#)

Welcome to Telkom University Repository

 Welcome to Telkom University Repository. [Start customising this repository.](#)

[!\[\]\(d65d67af0d48c0b8df8416565067ed4b_img.jpg\) Atom](#) [!\[\]\(903130ed6058e2c828f13cd7443f1600_img.jpg\) RSS 1.0](#) [!\[\]\(b25355660c87d4489d7c3e6a9e50e78c_img.jpg\) RSS 2.0](#)

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Browse the items in the repository by subject.

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More information about this site.

[Repository Policies](#)
Policy for use of material in this repository.

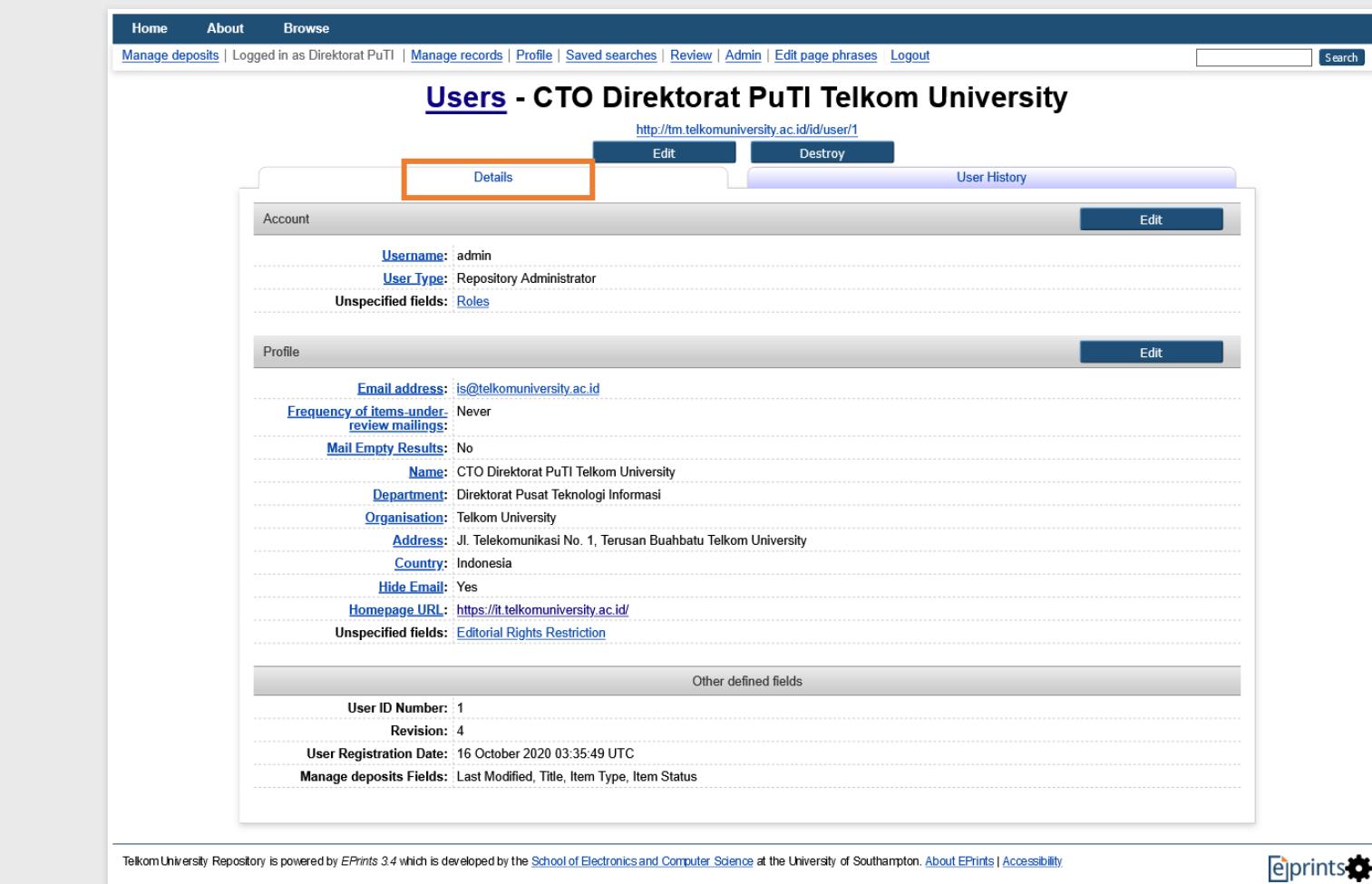
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Berikut tampilan menu Home saat telah berhasil login

MENU PROFILE



The screenshot shows the 'Users - CTO Direktorat PuTI Telkom University' page. The 'Details' tab is highlighted with an orange box. The page displays user account and profile information, including fields like Username, User Type, Email address, and Name. At the bottom, there are links for Other defined fields, User ID Number, Revision, User Registration Date, and Manage deposits Fields.

Home About Browse
Manage deposits | Logged in as Direktorat PuTI | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout | Search

Users - CTO Direktorat PuTI Telkom University
http://tm.telkomuniversity.ac.id/id/user/1

Details Edit Destroy User History

Account

Username: admin
User Type: Repository Administrator
Unspecified fields: Roles

Profile

Email address: is@telkomuniversity.ac.id
Frequency of items under review mailings: Never
Mail Empty Results: No
Name: CTO Direktorat PuTI Telkom University
Department: Direktorat Pusat Teknologi Informasi
Organisation: Telkom University
Address: Jl. Telekomunikasi No. 1, Terusan Buahbatu Telkom University
Country: Indonesia
Hide Email: Yes
Homepage URL: <https://it.telkomuniversity.ac.id/>
Unspecified fields: Editorial Rights Restriction

Other defined fields

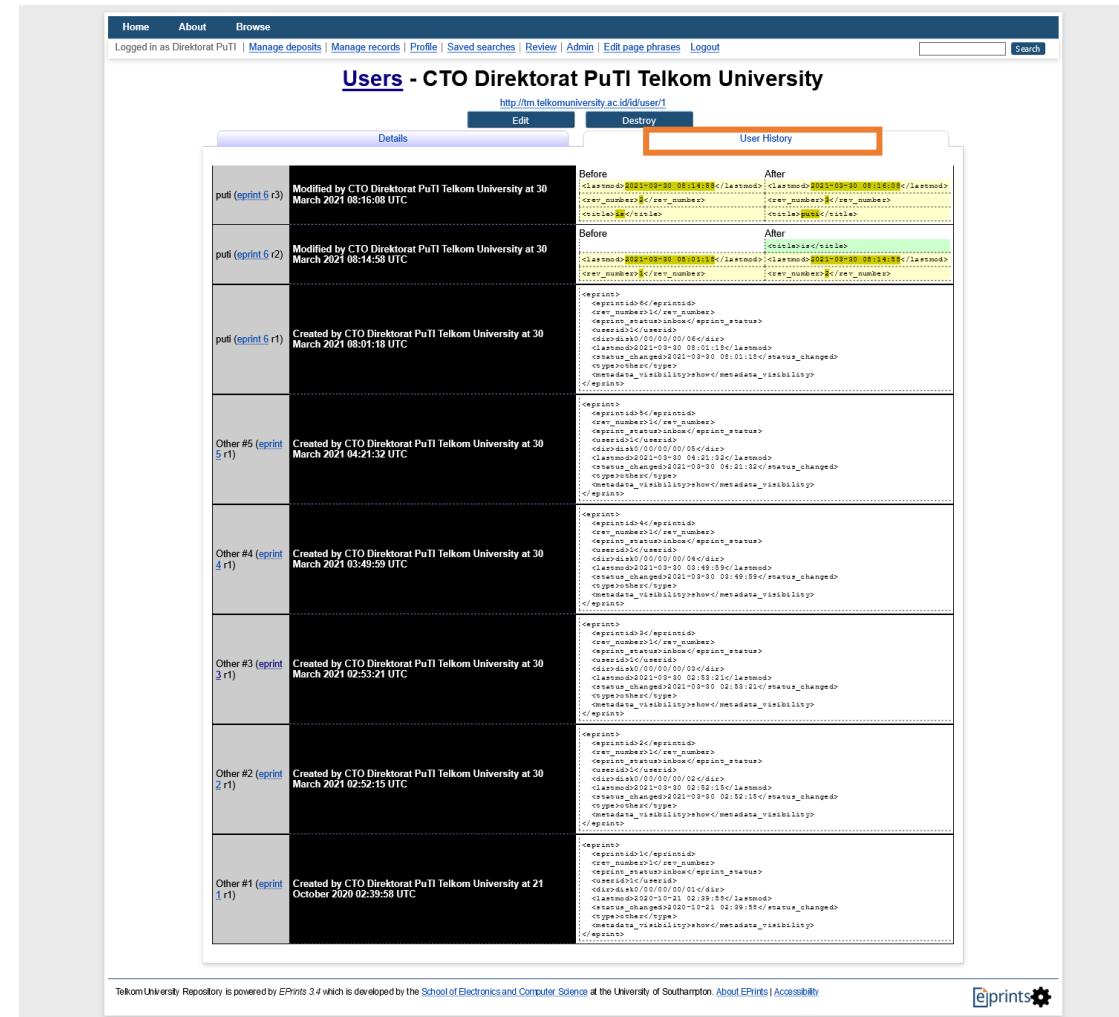
User ID Number: 1
Revision: 4
User Registration Date: 16 October 2020 03:35:49 UTC
Manage deposits Fields: Last Modified, Title, Item Type, Item Status

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Berikut tampilan detail profil pengguna pada tab Menu Details

MENU PROFILE



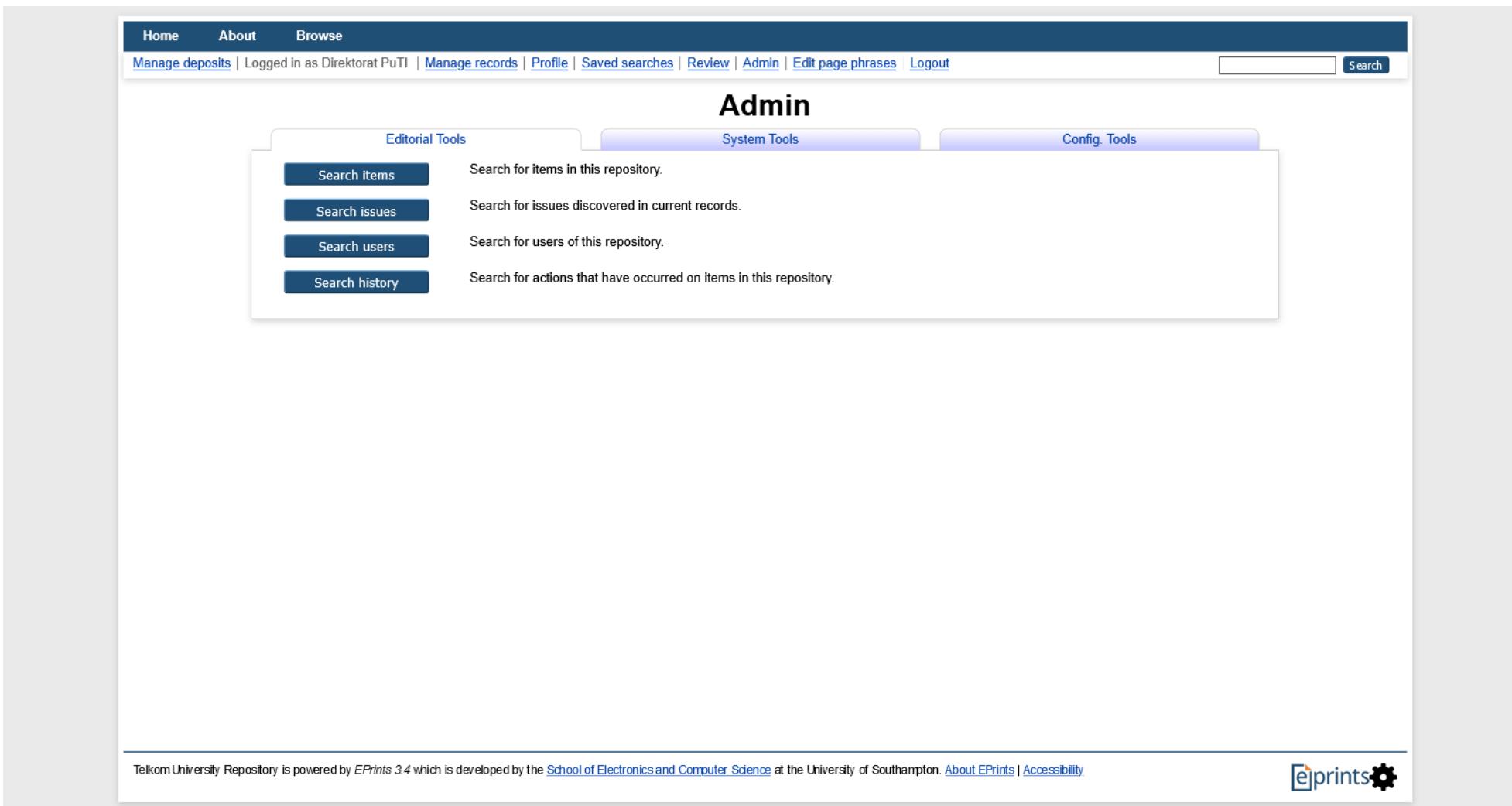
The screenshot shows the 'Users - CTO Direktorat PuTI Telkom University' page. At the top, there are tabs for 'Details', 'Edit', and 'Destroy', with 'User History' highlighted. Below this, a table lists user actions:

User	Action	Date
puti (eprint 6 r3)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:16:08 UTC	
puti (eprint 6 r2)	Modified by CTO Direktorat PuTI Telkom University at 30 March 2021 08:14:58 UTC	
puti (eprint 6 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 08:01:18 UTC	
Other #5 (eprint 5 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 04:21:32 UTC	
Other #4 (eprint 4 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 03:49:59 UTC	
Other #3 (eprint 3 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:53:21 UTC	
Other #2 (eprint 2 r1)	Created by CTO Direktorat PuTI Telkom University at 30 March 2021 02:52:15 UTC	
Other #1 (eprint 1 r1)	Created by CTO Direktorat PuTI Telkom University at 21 October 2020 02:39:58 UTC	

Each row shows the user's name, the action taken, and the date and time. To the right of each row, there are two columns: 'Before' and 'After', which display the XML code for the user's profile before and after the action was performed. The 'User History' tab is highlighted with an orange box.

Berikut tampilan pada tab Menu User History yang menampilkan informasi yang dilakukan oleh setiap pengguna pada aplikasi Repository

MENU ADMIN



The screenshot shows the EPrints 3.4 Admin interface. At the top, there is a navigation bar with links for Home, About, Browse, Manage deposits, Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. On the right of the navigation bar is a search bar with a 'Search' button. The main title 'Admin' is centered above a tabbed menu. The 'Editorial Tools' tab is selected, highlighted in white, while 'System Tools' and 'Config. Tools' are in light blue. Under the 'Editorial Tools' tab, there are four buttons: 'Search items', 'Search issues', 'Search users', and 'Search history'. Each button has a corresponding description to its right: 'Search for items in this repository.', 'Search for issues discovered in current records.', 'Search for users of this repository.', and 'Search for actions that have occurred on items in this repository.' At the bottom of the page, there is a footer with the text 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. [About EPrints](#) | [Accessibility](#)' and the EPrints logo.

Berikut tampilan halaman Menu Admin pada tab Menu **Editorial Tools**

MENU ADMIN

Home About Browse

Manage deposits | Logged in as Direktorat PuTI | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout

Search

Admin

Editorial Tools System Tools Config. Tools

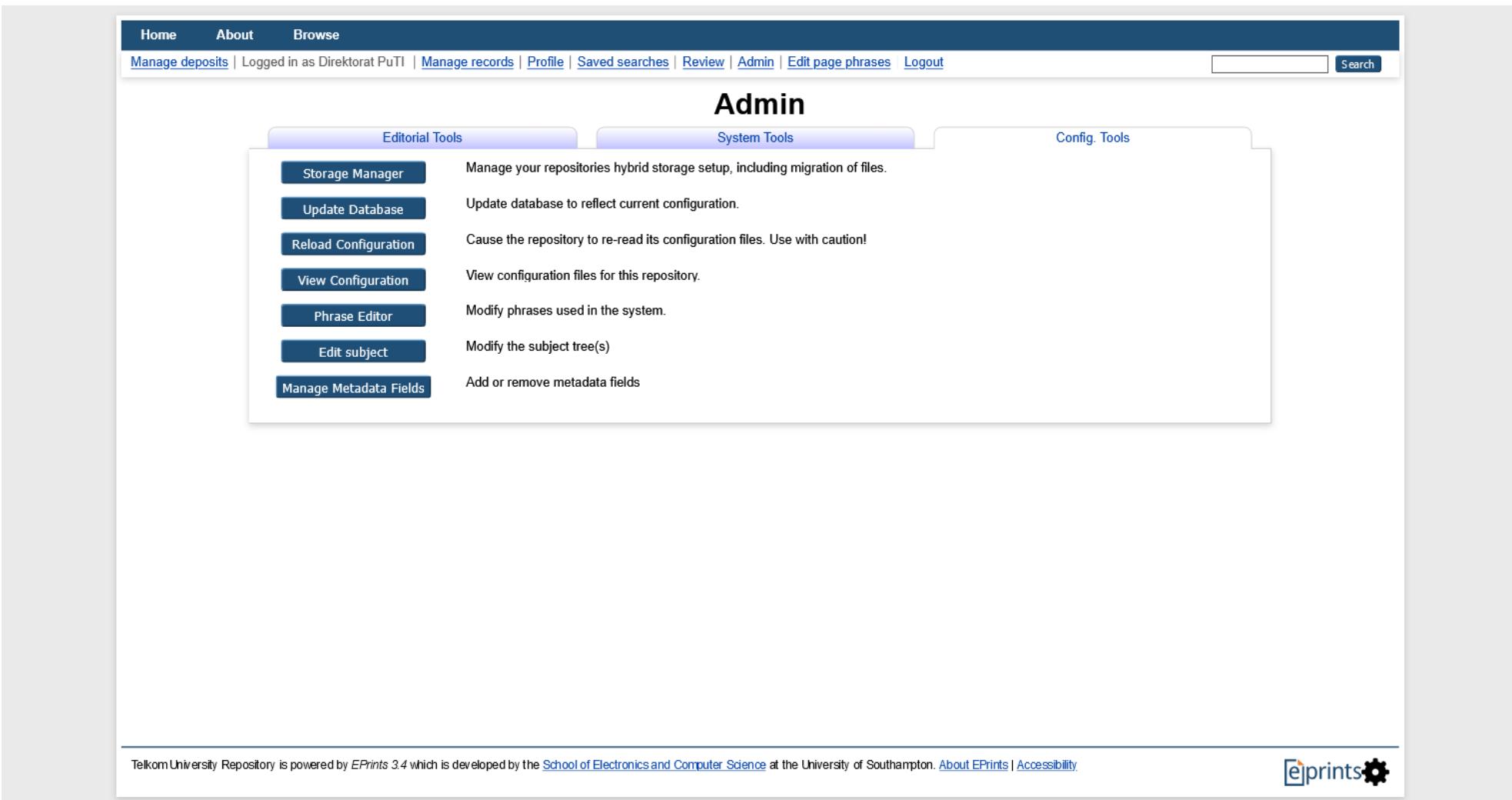
Editorial Tools	System Tools	Config. Tools
Status	Status information for this server.	
Create user	Create a new user account	
Force Start Indexer	Forcefully stops and cleans up the indexer, then restarts it.	
Stop Indexer	Stops the full-text indexer.	
Regenerate Abstracts	Cause abstract pages to be regenerated when they are next requested.	
Regenerate Views	Cause views pages to be regenerated when they are next requested.	
Send Test Email	Test your email configuration by sending a test email.	
Database Schema	Show the database schema.	

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Berikut tampilan pada tab Menu **System Tools**:

MENU ADMIN



The screenshot shows the EPrints 3.4 Admin interface. At the top, there is a navigation bar with links for Home, About, Browse, Manage deposits (logged in as Direktorat PuTI), Manage records, Profile, Saved searches, Review, Admin, Edit page phrases, and Logout. On the right of the navigation bar is a search bar with a 'Search' button. The main title 'Admin' is centered above a tabbed menu. The 'Config. Tools' tab is selected, indicated by a blue border. The 'Editorial Tools' tab is unselected, indicated by a grey border. The 'System Tools' tab is also unselected, indicated by a grey border. Under the 'Config. Tools' tab, there are several buttons with descriptions:

Tool	Description
Storage Manager	Manage your repositories hybrid storage setup, including migration of files.
Update Database	Update database to reflect current configuration.
Reload Configuration	Cause the repository to re-read its configuration files. Use with caution!
View Configuration	View configuration files for this repository.
Phrase Editor	Modify phrases used in the system.
Edit subject	Modify the subject tree(s)
Manage Metadata Fields	Add or remove metadata fields

At the bottom of the page, there is a footer with the text: 'Telkom University Repository is powered by EPrints 3.4 which is developed by the School of Electronics and Computer Science at the University of Southampton. [About EPrints](#) | [Accessibility](#)' and the EPrints logo.

Berikut tampilan pada tab Menu **Config Tools**

MENU PAGE PHRASES

Berikut tampilan halaman Menu Page Phrases

Home About Browse
Logged in as Direktorat PdT | Manage deposits | Manage records | Profile | Saved searches | Review | Admin | Edit page phrases | Logout | |

Editing phrases from page "Admin"

Return to Admin

This tool writes modified phrases to `zz_webcfg.xml`. Click the phrase text to edit it. Javascript required.

Identifier	Content	Source
l10n:session_edit_phrases	Edit page phrases	en/system
Plugin/Screen/Admin/Config:description	View configuration files for this repository.	en/system
Plugin/Screen/Admin/Config:title	View Configuration	en/system
Plugin/Screen/Admin/IndexerControl/action/force_start_indexer:description	Forcefully stops and cleans up the indexer, then restarts it.	en/system
Plugin/Screen/Admin/IndexerControl/action/force_start_indexer:title	Force Start Indexer	en/system
Plugin/Screen/Admin/IndexerControl/action/stop_indexer:description	Stops the full-text indexer.	en/system
Plugin/Screen/Admin/IndexerControl/action/stop_indexer:title	Stop Indexer	en/system
Plugin/Screen/Admin/Phrases:description	Modify phrases used in the system.	en/system
Plugin/Screen/Admin/Phrases:title	Phrase Editor	en/system
Plugin/Screen/Admin/RegenAbstracts:action/regen_abstracts:description	Cause abstract pages to be regenerated when they are next requested.	en/system
Plugin/Screen/Admin/RegenAbstracts:action/regen_abstracts:title	Regenerate Abstracts	en/system
Plugin/Screen/Admin/RegenViews:action/regen_views:description	Cause views pages to be regenerated when they are next requested.	en/system
Plugin/Screen/Admin/RegenViews:action/regen_views:title	Regenerate Views	en/system
Plugin/Screen/Admin/Reload:action/reload_config:description	Cause the repository to re-read its configuration files. Use with caution!	en/system
Plugin/Screen/Admin/Reload:action/reload_config:title	Reload Configuration	en/system
Plugin/Screen/Admin/StorageManager:description	Manage your repositories hybrid storage setup, including migration of files.	en/system
Plugin/Screen/Admin/StorageManager:title	Storage Manager	en/system
Plugin/Screen/Admin/TestEmail:description	Test your email configuration by sending a test email.	en/system
Plugin/Screen/Admin/TestEmail:title	Send Test Email	en/system
Plugin/Screen/Admin/UpdateDatabase:action/update:description	Update database to reflect current configuration.	en/system
Plugin/Screen/Admin/UpdateDatabase:action/update:title	Update Database	en/system
Plugin/Screen/Admin/admin_actions_config	Config. Tools	en/system
Plugin/Screen/Admin/admin_actions_editorial	Editorial Tools	en/system
Plugin/Screen/Admin/admin_actions_system	System Tools	en/system
Plugin/Screen/Admin/title	Admin	en/system
Plugin/Screen/DatabaseSchema:description	Show the database schema.	en/system
Plugin/Screen/DatabaseSchema:title	Database Schema	en/system
Plugin/Screen/DataSets:title	Manage records	en/system
Plugin/Screen/Items:title	Manage deposits	en/system
Plugin/Screen/Login:title.logged_in	Logged in as <epc:pin name="user"></epc:pin>	en/system
Plugin/Screen/Logout:title	Logout	en/system
Plugin/Screen/MetaFieldListing:description	Add or remove metadata fields	en/system
Plugin/Screen/MetaFieldListing:title	Manage Metadata Fields	en/system
Plugin/Screen/NewUser:description	Create a new user account	en/system
Plugin/Screen/NewUser:title	Create user	en/system
Plugin/Screen/Review:title	Review	en/system
Plugin/Screen/Staff/EPrintSearch:description	Search for items in this repository.	en/system
Plugin/Screen/Staff/EPrintSearch:title	Search items	en/system
Plugin/Screen/Staff/HistorySearch:description	Search for actions that have occurred on items in this repository.	en/system
Plugin/Screen/Staff/HistorySearch:title	Search history	en/system
Plugin/Screen/Staff/IssueSearch:description	Search for issues discovered in current records.	en/system
Plugin/Screen/Staff/IssueSearch:title	Search issues	en/system
Plugin/Screen/Staff/UserSearch:description	Search for users of this repository.	en/system
Plugin/Screen/Staff/UserSearch:title	Search users	en/system
Plugin/Screen/Status:description	Status information for this server.	en/system
Plugin/Screen/Status:title	Status	en/system
Plugin/Screen/Subject/Edit:description	Modify the subject tree(s)	en/system
Plugin/Screen/Subject/Edit:title	Edit subject	en/system
Plugin/Screen/User/SavedSearches:title	Saved searches	en/system
Plugin/Screen/User/View:title	Profile	en/system

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TERIMA KASIH